APR 0 1 2025

# **BY GOVERNOR**

## ORDERED,

State of Maine Executive Department FINANCIAL ORDER

W 11/25

That the State Budget Officer be authorized to continue in account 029-18K-0713-01, Financial and Personnel Services Fund, the following position in accordance with Title 5, section 1583-A: one Government Intern position; and,

Be it further ordered,

that the State Controller transfer \$9,210 from the All Other line category to the Personal Services line category within this account for the purpose of funding the position; and,

Be it further ordered,

that the State Controller increase allotment by \$9,210 in the Personal Services line category and decrease allotment by \$9,210 in the All Other line category in this account; and,

Be it further ordered,

that the State Controller authorize the transfer and expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2026", for which this shall be our sufficient warrant.

### Statement of Fact

This financial order continues one Government Intern position through August 15, 2025. The intern will support the General Government Service Center by experiencing a variety of roles such as accounts payable, accounts receivable and reconciliations. There will be a focus on designing and producing a monthly communication flyer that will feature information that fosters relationships and improves the business process within the Executive Branch of state government. The position will be funded by a transfer from the All Other line category. Funds are no longer needed in the All Other line category for the purpose for which they were originally intended because fewer professional services contracts will be needed than originally budgeted. This position was previously established by financial order ADM00-0059 in fiscal year 2024-25.

Signature of Department Head KIRSTEN LC FIGUEROA, COMMISSIONER Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Signature of State Budget Officer

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: Darlene Robertson

Agency Phone: ( ) -

APR 0 1 2025

# **BY GOVERNOR**

State of Maine Executive Department FINANCIAL ORDER

W 1/1/26

### ORDERED,

That the State Budget Officer be authorized to continue in account 014-19A-0577-49, Tourism Marketing Promotion Fund, the following positions in accordance with Title 5, section 1583-A: 2 Government Intern positions; and,

Be it further ordered,

the State Controller increase allotment in account 014-19A-0577-49, Tourism Marketing Promotion Fund, by \$17,900 in the Personal Services line category, and by \$1,982 in the All Other line category to fund 2 Government Intern positions; and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2026", for which this shall be our sufficient warrant.

### Statement of Fact

This financial order continues 2 Government Intern positions in the Tourism Marketing Promotion Fund account which begins May 27, 2025 and ends August 15, 2025 and allots a portion of the anticipated unencumbered balance forward to fund these positions and related all other cost. These positions were established with financial order ECC00-0014. The first position will perform upgrades to the industry website, business listings database organization and research into tourism industry needs and desires. The second position will participate in the expansion, analysis, and improvement of current inventory of outdoor recreation activities and experiences. Failure to approve this financial order will have a detrimental impact on documentation and analysis of Maine Tourism trends.

Signature of Department Head

Denise Garland, Deputy Commissioner Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Signature of State Budget Officer

Policy Area: 01 - Economic Development and Workforce Training Umbrella: ECC00 - DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT Agency Contact: Deanna Lefebre

Agency Phone: (202) 624-7384

ECC00-0001

APR 01 2025

# BY GOVERNOR ORDERED,

State of Maine Executive Department FINANCIAL ORDER

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That That the State Budget Officer be authorized to continue in account 014-05A-Z077-56, Departmental Services, the following position in accordance with Title 5, section 1583-A: one project Government Intern; and,

Be it further ordered,

that the State Controller increase allotment by \$9,019 in the Personal Services line category and \$519 in the All Other line category in account 014-05A-Z077-56, Departmental Services to fund the position, administrative fees and related STA-CAP charges; and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2026", for which this shall be our sufficient warrant.

#### Statement of Fact

This financial order continues one project Government Intern position that began on May 27, 2025 and will end on August 15, 2025. This position assists the Communications Team with creating content for the Maine Department of Education's Newsroom and website projects along with assisting with constituent mail, social media postings and other marketing projects that arise. The position will be funded in fiscal year 2025-26 by allotting a portion of the anticipated unencumbered balance forward in the Departmental Services account. Failure to allot these funds will result in delays in developing and updating the various projects the Communications Team is responsible for.

ocuSigned by 7C42E98267714BF

Signature of Department Head

Daniel A. Chuhta, Deputy Commissioner

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Signature of State Budget Officer

Policy Area: 02 - Education Umbrella: EDU00 - DEPARTMENT OF EDUCATION Agency Contact: NANCY BROWN-MOONEY Agency Phone: (207) 530-6088

Agency 1 none. (207) 330-00

APR 0 1 2025

# BY GOVERNOR

State of Maine Executive Department FINANCIAL ORDER

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### ORDERED,

That the State Budget Officer be authorized to continue in account 014-05A-Z077-56, Departmental Services, the following position in accordance with Title 5, section 1583-A: one project Government Intern; and,

Be it further ordered,

that the State Controller increase allotment by \$9,019 in the Personal Services line category and \$519 in the All Other line Category in account 014-05A-Z077-56, Departmental Services to fund the position, administrative fees and related STA-CAP charges; and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2026", for which this shall be our sufficient warrant.

### Statement of Fact

This financial order continues one project Government Intern position that began on May 27, 2025 and will end on August 15, 2025. This position processes many different operational tasks from ensuring internal resources are updated and functional, assisting with the organization of employee events to include the annual Employee Recognition event, as well as assisting with scanning and filing. The position is also learning the Maine Department of Education's hiring and onboarding processes. The position will be funded in fiscal year 2025-26 by allotting a portion of the anticipated unencumbered balance forward in the Departmental Services account. Failure to allot these funds will result in delays in developing and updating the various projects the Operations Team is responsible for.

DocuSigned by 7C42E98267714BF

Signature of Department Head Daniel A. Chuhta, Deputy Commissioner

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Signature of State Budget Officer

Policy Area: 02 - Education Umbrella: EDU00 - DEPARTMENT OF EDUCATION Agency Contact: NANCY BROWN-MOONEY Agency Phone: (207) 530-6088



Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2026", for which this shall be our sufficient warrant.

### Statement of Fact

This financial order continues one project Government Intern position that began on May 27, 2025 and ends on August 15, 2025. The Green Schools and Climate Literacy Intern assists the Climate Education Specialist and the Director of Green Schools in enacting the Green School Initiative and Maine Environmental and Climate Literacy Plan. These projects include the planning of the Green School Symposium, the creation of Climate, Environmental, and Outdoor Learning Resources, and the development of professional learning credentials for climate education. The intern works closely with the Office of Innovation team to further climate literacy in Maine schools. The position will be funded in fiscal year 2025-26 by allotting a portion of the anticipated unencumbered balance forward in the Climate Education Professional Develop Pilot Program Fund Account. Failure to allot these funds will result in delays in development and implementation of various climate related programs in Maine schools.

DocuSianed by:

Signature of Department Head

Daniel A. Chuhta, Deputy Commissioner

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Signature of State Budget Officer

Policy Area: 02 - Education Umbrella: EDU00 - DEPARTMENT OF EDUCATION Agency Contact: NANCY BROWN-MOONEY Agency Phone: (207) 530-6088

EDU00-0003

APR 0 2 2025

# BY GOVERNOR

State of Maine Executive Department FINANCIAL ORDER

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### ORDERED,

That the State Budget Officer be authorized to continue in account 014-12A-0852-15, Employment Services - Jobs and Recovery Support, the following positions in accordance with Title 5, section 1583-A: 16 limited-period CareerCenter Consultant positions and one limited-period Public Service Coordinator II position; and,

#### Be it further ordered,

that the State Controller is directed to authorize and adjust transfers and allotments in various accounts to increase the allotment in the Personal Services line category in account 014-12A-0852-15, Employment Services – Jobs and Recovery Support, to fund the positions; and,

#### Be it furthered ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2026."

#### Statement of Fact

This financial order transfers funding from the Statewide - Positions Supporting SFRF Projects, Other Special Revenue Funds account to the Department of Labor Employment Services - Jobs and Recovery Support account to continue 17 limited-period positions through June 6, 2026. These positions were established with funding provided by Public Law 2021, chapter 483 and are designed to expand the department's capacity to assist workers and businesses affected by the COVID-19 pandemic through intensive services to individuals facing employment barriers. The positions were continued with Financial Orders CV0780 F5 and CV0716 F5. Public Law 2023, chapter 643, Part D allocates funding to support positions necessary to complete projects initially funded with funds received through the federal American Rescue Plan Act of 2021 and authorizes the extension of limited-period positions beyond 2 years. Failure to approve this financial order would substantially reduce the department's efforts in meeting Maine Jobs and Recovery Plan goals.

Signature of Department Head 3/27/2025 Kimberly Smith, Deputy Commissioner

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Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Signature of State Budget Officer

Policy Area: 01 - Economic Development and Workforce Training Umbrella: LAB00 - DEPARTMENT OF LABOR Agency Contact: Marilyn Leimbach

Agency Phone: (207) 623-6701

LAB00-0001

### COVID Related (CV)

# APPROVED

APR 0 1 2025

# BY GOVERNOR

## ORDERED,

State of Maine Executive Department FINANCIAL ORDER

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That the State Budget Officer be authorized to continue in account 023-12A-0852-01, Employment Services Activity, the following positions in accordance with Title 5, section 1583-A: 8 limited-period CareerCenter Consultant positions; and,

#### Be it further ordered,

that the State Controller transfer \$666,747 from the All Other line category to the Personal Services line category within account 023-12A-0852-01, Employment Services Activity, for the purpose of funding the positions; and,

#### Be it further ordered,

that the State Controller increase the allotment in 023-12A-0852-01 by \$666,747 in the Personal Services line category and decrease the allotment in 023-12A-0852-01 by \$666,747 in the All Other line category for the purpose of funding the positions; and,

#### Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2026", for which this shall be our sufficient warrant.

#### Statement of Fact

This Financial Order continues 8 limited-period CareerCenter Consultant positions through June 6, 2026. These positions were originally established with Maine Jobs and Recovery Plan (MJRP) funding authorized by Public Law 2021, chapter 483, These positions were continued with Financial Order CV0715 F5 and CV0796 F5. These positions are designed to expand the department's capacity to assist workers and businesses affected by the COVID-19 pandemic through intensive services to individuals facing employment barriers and through assistance to businesses experiencing worker shortages. Funds are no longer required in the Labor Client Benefits category and All Other will have sufficient resources to meet obligations for the remainder of the fiscal year.

Signature of Department Head 3/27/2025

Kimberly Smith, Deputy Commissioner

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Signature of State Budget Officer

Policy Area: 01 - Economic Development and Workforce Training Umbrella: LAB00 - DEPARTMENT OF LABOR Agency Contact: Marilyn Leimbach

Agency Phone: (207) 623-6701

LAB00-0002