

DRAFT AGENDA
Right to Know Advisory Committee

September 26, 2007
1:00 p.m.

Welcome and introductions

(order of the following may change)

Overview of RTK AC's recommendations and results

- Training for Legislature
- Internship to work on review of existing public records exceptions
- Ombudsman (originally in LD 1822, then in LD 1923)
- Mandatory training for elected officials (LD 1822, PL 2007, c. 349)
- Survey of public employees

Survey results

Review Public Law 2007, chapter 349 (LD 1822): Training for elected officials

Bulk of burden will probably fall on the Education and Training Subcommittee; those members should be prepared to propose and discuss action; all Advisory Committee members are encouraged to contribute

- Appropriate elements of a training program
- Delivery mechanism of training program
- RTK AC approval process
- Certification of completion process
- Posting of completions
- Other?

LD 1881, An Act To Improve Transparency and Accountability in Government (Sen. Weston), carried over by Judiciary Committee

Be prepared to discuss the changes in the law the bill proposed, and whether they should be recommended as is, with changes or not at all.

Subcommittees: identify your topics within the bill

Existing public records exceptions

The RTK AC must report to the Judiciary Committee its recommendations for deleting, amending or leaving as is the public record exceptions in Titles 1, 2, 3, 4, 5, 6, 7, 8, 9-A and 9-B.

Plans, progress, ideas

Update on electronic records project (invited: Secretary of State Matthew Dunlap, Chief Information Officer Richard Thompson, others)

DRAFT AGENDA
Right to Know Advisory Committee

September 26, 2007
1:00 p.m.
(continued)

Private information in public records

Social Security Numbers, bank account numbers

LD 1453 (JUD)

LD 1017 (SLG)

Registers of Deeds

Others

Concerns

Identity theft

Privacy

Recent Court decisions

Portland School Committee: minutes of Executive Sessions

Law Court opinions

Other Advisory Committee duties; determine how to schedule work on these

- **Guidance**
Provide process to address compliance
Respond to requests for clarification and interpretation
- **Central source and coordinator of information**
Basic information
Best practices
Whom to contact
- **Website** (many thanks to Karla!)
- **Resource to support training and education**
Core resources
Best practices
Support online training
- **Resource for review committee (Judiciary Committee)**

DRAFT AGENDA
Right to Know Advisory Committee

September 26, 2007

1:00 p.m.

(continued)

- Statutory language
Inconsistencies
Recommend standardized language
- Make recommendations
- Serve as advisor to Legislature
- May hold public hearings, etc.
- Review the collection, maintenance and use of records

RIGHT TO KNOW ADVISORY COMMITTEE

PROPOSED DRAFT AGENDA

October 29, 2007

1:00pm

[Legislative Subcommittee Meeting at 9:30 am]

Welcome and introductions

1. Implementation of PL 2007, chapter 349---Mandatory Training of Elected Officials
 - Report of Education and Training Subcommittee (Judy Meyer):
 - Special issues for legislators---legislative committee meetings vs. party caucuses??
 - IT resources for on-line training???
2. Review of LD 1881, An Act to Improve Transparency and Accountability in Government
 - Report of Legislative Subcommittee (Chris Spruce)
3. Process for review of existing public records exceptions
 - Report of Legislative Subcommittee (Chris Spruce)
4. Internship Update
5. Ombudsman Proposal (LD 1923)—Recommendation to Judiciary Committee??
6. Review and discussion of other Advisory Committee duties
 - Guidance--Process to address compliance; Respond to requests for clarification and interpretation
 - Central source and coordinator of information---Basic info and best practices; whom to contact
 - Website (many thanks to Karla!)
 - Resource to support training and education---Core resources; Best practices; Support online training
 - Resource for review committee (Judiciary Committee)
 - Statutory language---Inconsistencies; Recommend standardized language
 - Make recommendations
 - Serve as advisor to Legislature
 - May hold public hearings, etc.
 - Review the collection, maintenance and use of records
7. Planning for next meeting on Dec. 5th

Adjourn

RIGHT TO KNOW ADVISORY COMMITTEE

PROPOSED DRAFT AGENDA

December 5, 2007

1:00pm

[Legislative Subcommittee Meeting at 9:30 am]

Welcome and introductions

1. Mandatory Training of Elected Officials –Proposed Changes to PL 2007, chapter 349
 - Report of Education and Training Subcommittee (Judy Meyer):
 - Review proposed draft legislation
2. Review of LD 1881, An Act to Improve Transparency and Accountability in Government
 - Report of Legislative Subcommittee (Chris Spruce)
3. Update on Process for Review of Existing Public Records Exceptions
 - Report from Legislative Subcommittee (Chris Spruce)
4. Law School Extern Update
 - Develop work assignment and priorities
5. Annual report
6. Scheduling future meetings??

Adjourn

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RIGHT TO KNOW ADVISORY COMMITTEE

PROPOSED DRAFT AGENDA

December 19, 2007

10:00 a.m.

[Legislative Subcommittee Meeting at 9:00 am]

Welcome and introductions

1. Review of LD 1881, An Act to Improve Transparency and Accountability in Government
 - Report of Legislative Subcommittee, draft legislation (Chris Spruce)
2. Update on Process for Review of Existing Public Records Exceptions
 - Report from Legislative Subcommittee (Chris Spruce)
Recommendations for
 - No change
 - No change, but with objections
 - Amendment or repeal
 - Need for additional information
 - Review by the Judiciary Committee
 - Chris Parr's recommendations for clarifications of Title 1, chapter 13
3. Annual report
4. Scheduling future meetings??

Adjourn

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