

State of Maine  
Executive Department  
FINANCIAL ORDER

APPROVED

DEC 13 2018

BY GOVERNOR

COPY

ORDERED,

That the State Controller increase allotment in account 014-18P-0007-01, State Purchasing Code of Conduct, by \$29,095 in the All Other line category for the purpose of allotting the unencumbered balance forward to enter into a contract to develop a procurement manual; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2019", for which this shall be our sufficient warrant.

Statement of Fact

This financial order allots the unencumbered balance forward in account 014-18P-0007-01, State Purchasing Code of Conduct, to fund the creation of a procurement manual. This manual will provide a current, comprehensive, organized and user-friendly document presenting the policies of the Division of Procurement Services pertaining to our governing statutes and the Code of Conduct. Failure to approve this financial order will result in the inability to create this procurement manual.



Signature of Department Head

ALEXANDER E. PORTEOUS, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY



Signature of State Budget Officer

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: Carol W. Cody

Agency Phone: (207) 624-7385

ADM00-0021

State of Maine  
Executive Department  
FINANCIAL ORDER

APPROVED

DEC 13 2018

BY GOVERNOR

COPY

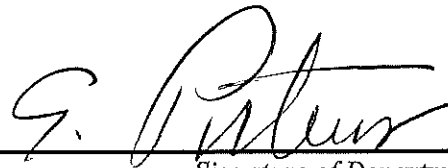
ORDERED,

That the State Controller increase allotment in account 014-18M-Z265-01, Medical Use of Marijuana Fund, by \$192,000 in the All Other line category for the purpose of amending a contract with the Maine Sheriffs' Association and a contract with Tri-State Staffing by allotting a portion of the unencumbered balance forward; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2019", for which this shall be our sufficient warrant.

Statement of Fact

This financial order will allot a portion of the unencumbered balance forward in order to encumber an amendment to the Maine Sherrifs' Association contract and the Tri-State Staffing contract. The Maine Sherrifs' Association provides medical marijuana compliance services and Tri-State Staffing provides office personnel for the Maine Medical Marijuana Program. Failure to approve this financial order will prevent the Medical Use of Marijuana Fund from providing these services.



Signature of Department Head

ALEXANDER E. PORTEOUS, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY



Signature of State Budget Officer

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: Carol Cody

Agency Phone: (207) 624-7385

30 day wait

TAC

12-7-18

ADM00-0022

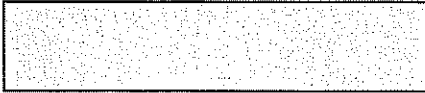
State of Maine  
Executive Department  
FINANCIAL ORDER

APPROVED

DEC 13 2018

BY GOVERNOR

COPY



ORDERED,

That the State Controller transfer \$1,033,091 in the Personal Services line category from account 010-10A-Z208-60, Developmental Services Community, to the Personal Services line category in various General Fund accounts in accordance with the attached forms for the purpose of meeting anticipated payroll costs; and,

Be it further ordered,  
that the State Controller increase allotment in various General Fund accounts in the Personal Services line category and decrease the allotment in account 010-10A-Z208-60, Developmental Services Community, by \$1,033,091 in the Personal Services line category; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2019," for which this shall be our sufficient warrant.

Statement of Fact

This financial order will transfer from the Personal Services line category in account 010-10A-Z208-60, Developmental Services Community the following amounts: \$765,925 to the Personal Services line category in 010-10A-Z040-01, Office of Aging and Disability Services Adult Protective Services, \$114,196 to the Personal Services line category in 010-10A-0420-01, Long Term Care-Office of Aging and Disability Services, \$105,498 to the Personal Services line category in 010-10A-Z216-01, Crisis Outreach Program and \$47,472 to the Personal Services line category in 010-10A-0140-01, Office of Aging and Disability Services Central Office to meet projected payroll costs for the remainder of the year related to allocated payrolls and overtime as captured through task code utilization within the state Time and Attendance Management System (TAMS). The total \$1,033,091 from the Developmental Services Community account is no longer required due to projected salary savings.

Signature of Department Head

JEFFREY WILEY, ACTING DEP. COMM. FINANCE

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Signature of State Budget Officer

Policy Area: 05 - Health and Human Services

Umbrella: HUM00 - DEPARTMENT OF HEALTH AND HUMAN SERVICES

Agency Contact: JEFFREY WILEY

Agency Phone: (207) 287-1921

HUM00-0036

CMEW  
12/11/18  
30-day  
W317

State of Maine  
Executive Department  
FINANCIAL ORDER

APPROVED

DEC 13 2018

BY GOVERNOR

**COPY**

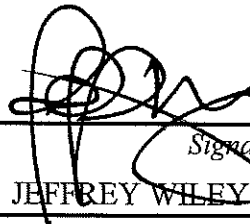
**ORDERED,**

That the State Controller increase allotment in account 014-10A-0205-01, Control Over Plumbing, by \$26,998 in the Personal Services line category for the purpose of allotting a portion of the unencumbered balance forward to have sufficient funds for payrolls costs; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2019", for which this shall be our sufficient warrant.

**Statement of Fact**

This financial order allots a portion of the unencumbered balance forward to provide sufficient allotment to resolve a negative balance in the first quarter and to meet projected payroll costs for the remainder of the fiscal year related to allocated payrolls as captured through task code utilization within the state Time and Attendance Management System (TAMS). Failure to allot these funds will not allow the payrolls to be met.

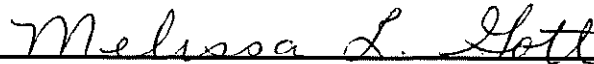


*Signature of Department Head*

JEFFREY WILEY, ACTING DEP. COMM. FINANCE

*Name and Title*

FOR BUREAU OF THE BUDGET USE ONLY



*Signature of State Budget Officer*

**Policy Area:** 05 - Health and Human Services

**Umbrella:** HUM00 - DEPARTMENT OF HEALTH AND HUMAN SERVICES

**Agency Contact:** JEFFREY WILEY

**Agency Phone:** (207) 287-1921

HUM00-0041

MEW  
12/11/18  
30-day  
wait

State of Maine  
Executive Department  
FINANCIAL ORDER

APPROVED

DEC 13 2018

BY GOVERNOR

COPY



PRZ

ORDERED,

That the State Controller transfer \$60,976 from the Personal Services line category and \$4,149 from the All Other line category in account 010-10A-0142-01, Department of Health and Human Services Central Operations, to the Personal Services line category and the All Other line category, respectively, in account 010-10A-Z035-01, Division of Contract Management; and,

Be it further ordered,  
that the State Controller increase allotment in account 010-10A-Z035-01, and decrease allotment in account 010-10A-0142-01 by \$60,976 in the Personal Services line category and by \$4,149 in the All Other line category for the purpose of correcting an error eliminating a position; and,"

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2019", for which this shall be our sufficient warrant.

Statement of Fact

The appropriation in account 010-10A-Z035-01 was reduced to \$0 when the Division of Contract Management program was integrated into the Department of Health and Human Services Central Operations program in Public Law 2017, chapter 284, Part A. Public Law 2017, chapter 284, Part ZZZZZZ eliminated a position from the Division of Contract Management program that had previously been transferred to the Department of Health and Human Services Central Operations program in Part A creating a negative allotment balance in 010-10A-Z035-01. This financial order corrects this negative allotment balance by moving the reduction in allotment to the correct account.

Signature of Department Head

JEFFREY WILEY, ACTING DEP. COMM. FINANCE

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Signature of State Budget Officer

Policy Area: 05 - Health and Human Services

Umbrella: HUM00 - DEPARTMENT OF HEALTH AND HUMAN SERVICES

Agency Contact: JEFFREY WILEY

Agency Phone: (207) 287-1921

ymea  
12/07/18  
30-day  
wait

HUM00-0052

State of Maine  
Executive Department  
FINANCIAL ORDER

APPROVED

DEC 13 2018

BY GOVERNOR

COPY

ORDERED,


That the State Controller transfer \$31,412 from the Personal Services line category and \$2,137 from the All Other line category in account 014-10A-0142-01, Department of Health and Human Services Central Operations, to the Personal Services line category and the All Other line category, respectively, in account 014-10A-Z035-01, Division of Contract Management; and,

Be it further ordered,  
that the State Controller increase allotment in account 014-10A-Z035-01, and decrease allotment in account 014-10A-0142-01 by \$31,412 in the Personal Services line category and by \$2,137 in the All Other line category for the purpose of correcting an error eliminating a position; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2019", for which this shall be our sufficient warrant.

Statement of Fact

The appropriation in account 014-10A-Z035-01 was reduced to \$0 when the Division of Contract Management program was integrated into the Department of Health and Human Services Central Operations program in Public Law 2017, chapter 284, Part A. Public Law 2017, chapter 284, Part ZZZZZZ eliminated a position from the Division of Contract Management program that had previously been transferred to the Department of Health and Human Services Central Operations program in Part A creating a negative allotment balance in 010-10A-Z03501. This financial order corrects this negative allotment balance by moving the reduction in allotment to the correct account. Failure to allot these funds will cause this account to remain in the negative.

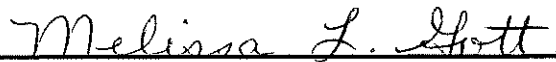


Signature of Department Head

JEFFREY WILEY, ACTING DEP. COMM. FINANCE

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY



Signature of State Budget Officer

Policy Area: 05 - Health and Human Services

Umbrella: HUM00 - DEPARTMENT OF HEALTH AND HUMAN SERVICES

Agency Contact: JEFFREY WILEY

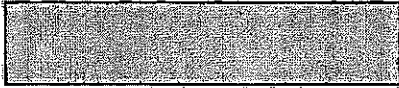
Agency Phone: (207) 287-1921

HUM00-0054

Mew  
12/07/18  
30-day  
wait

**COPY**

State of Maine  
Executive Department  
FINANCIAL ORDER



**APPROVED**

DEC 13 2018

**BY GOVERNOR**

**ORDERED,**

That the State Controller increase allotment in account 014-94N-Z064-01, Transcap Trust Fund by \$2,500,000 in the All Other line category to provide capital investment for the Department of Transportation and municipalities; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2019", for which this shall be our sufficient warrant.

**Statement of Fact**

This financial order allots \$224,836 of additional revenue forecast in the December 1, 2018 Revenue Forecast and \$2,275,164 of unencumbered balance forward to allow all dedicated fuel tax revenues for fiscal year 2018-19 to be remitted to the Maine Municipal Bond Bank for deposit into the TransCap Trust Fund. The purpose of the fund is to provide financial assistance for the planning, design, acquisition, reconstruction and rehabilitation of transportation capital improvements of all modes including improvements that will forward the capital goals set forth in Title 23, section 73, subsection 7. Failure to approve this financial order would have a detrimental impact on the fund's ability to provide transportation capital investment for the Department of Transportation and municipalities.

*David R. Delano CPA, CFO*  
\_\_\_\_\_  
Signature of Department Head

DAVID DELANO, CHIEF FINANCIAL OFFICER  
\_\_\_\_\_  
Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

*Melissa L. Gott*  
\_\_\_\_\_  
Signature of State Budget Officer

**Policy Area:** 00 - Governmental Support and Operations

**Umbrella:** MU000 - MAINE MUNICIPAL BOND BANK

**Agency Contact:** DAVID DELANO

**Agency Phone:** (207) 622-9386

MU000-0001

30 Day wait  
MLG

State of Maine  
Executive Department  
FINANCIAL ORDER

APPROVED

DEC 13 2018

BY GOVERNOR

**COPY**



**ORDERED,**

That the State Controller increase allotment in account 014-29A-0692-40, Bureau of Administrative Services and Corporations, by \$5,233 in the All Other line category and \$19,000 in the Capital Expenditures line category for the purpose of allotting a portion of the unencumbered balance for the purchase of servers and maintenance; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2019", for which this shall be our sufficient warrant.

**Statement of Fact**

This financial order allots a portion of the unencumbered balance forward for the purpose of purchasing new servers that will replace refurbished servers that are beyond the end of their useful life. The servers are used for all of the business processes and are available to the public 24 hours a day as the majority of the work is done on line. Failure to approve this financial order will have a detrimental impact on the Bureau and the public's access to online services.

  
\_\_\_\_\_  
*Signature of Department Head*  
MATTHEW DUNLAP, SEC OF STATE  
\_\_\_\_\_  
*Name and Title*

FOR BUREAU OF THE BUDGET USE ONLY

  
\_\_\_\_\_  
*Signature of State Budget Officer*

**Policy Area:** 00 - Governmental Support and Operations

**Umbrella:** SEC00 - DEPARTMENT OF THE SECRETARY OF STATE

**Agency Contact:** MATTHEW DUNLAP

**Agency Phone:** (207) 626-8400

SEC00-0010

*MJD 12/03/18 ✓  
30 day wait*



State of Maine  
Executive Department  
FINANCIAL ORDER

APPROVED

DEC 13 2018

BY GOVERNOR

COPY

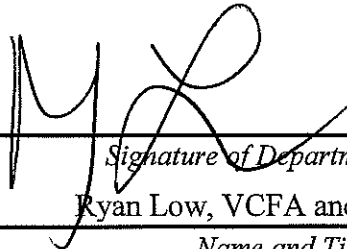
ORDERED,

That the State Controller increase allotment in account 014-78A-Z011-01, University of Maine System Scholarship Fund - Racino by \$532,782 in the All Other line category for the purpose of distributing scholarships and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2019", for which this shall be our sufficient warrant.

Statement of Fact

This financial order allots the balance of the unencumbered balance forward for the purpose of distributing scholarships to students in accordance with Maine Revised Statutes, Title 20-A, section 10909. The revenue is generated from a percentage of the net income as determined in Maine Revised Statutes, Title 8, section 1036, subsections 2 and 2-A. Failure to allot these funds will result in an inability to distribute these revenues for scholarship purposes.



Signature of Department Head

Ryan Low, VCFA and Treasurer

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY



Signature of State Budget Officer

Policy Area: 02 - Education

Umbrella: UNI00 - BOARD OF TRUSTEES OF THE UNIVERSITY OF MAINE SYSTEM

Agency Contact: Ryan Low

Agency Phone: (207) 581-1541

30 Day wait  
Hm 11/28/18

UNI00-0001