

INDEPENDENT REVIEW OF MAINE'S EARLY CHILDHOOD SPECIAL EDUCATION PROGRAMS

Status Report: February 28, 2020

Project Status

Overall Status this Period:	Green
Overall Status last Period:	Green
Schedule Status Notes:	<ul style="list-style-type: none"> • None
Quality Status Notes:	<ul style="list-style-type: none"> • None
Change Request Status Notes:	<ul style="list-style-type: none"> • None
Budget Status Notes (if project not fixed price):	<ul style="list-style-type: none"> • Deliverable based/ Fixed Price

RAIDAC Under Review

#	Name	Status	Due Date	Responsible
Issues				
1	Determine date for presentation of Phase I Report to the Joint Standing Committee on Education and Cultural Affairs	Issued raised 1/21. Hillary is confirming with Senator Millett and Representative Farnsworth. Will be determined by the Legislature's schedule.		
Risks				
None				

Key Accomplishments

#	Accomplishment	Responsible
1.	Scheduled and Conducted the following Stakeholder Interviews: <ul style="list-style-type: none"> • Feb. 5 Review of Qualitative Data/ Reports with Roy Fowler • Feb. 21 Demo of Maine EI Data System • Feb. 21 Interview with Roy Fowler • Feb. 24 Interview with Sue Mackey-Andrews • Feb. 25 Interview with MaineCare Representatives 	PCG

#	Accomplishment	Responsible
	<ul style="list-style-type: none"> Feb. 26 Interview with Medical Providers 	
2.	Drafted Focus Group Protocols for the following Focus Groups: <ul style="list-style-type: none"> Part B Providers/ School System (SAUs) Part C Providers Parents Medical Providers State Partner Agencies MaineCare Part B Staff Part C Staff Key Informant Interviews System Advocates Special Purpose Providers 	PCG
3.	Scheduled Focus Groups, securing venues, coordinating meeting invites, distributing interview questions for all Focus Groups detailed in Item #2 above. Focus Groups to be held the week of March 2 in Portland, Augusta, and Bangor.	PCG
4.	Ongoing review of Data/ Reports	PCG
5.	Updated project tracking tools (Stakeholder Registry, Data Request Matrix)	PCG
6.	Finalized contract/ agreement with ECTA for project support	PCG

Project Schedule

#	Task Name	Start Date	Finish Date	Responsible
Task2/s Finished Last Week				
1	Key Informant Interviews listed in Agenda Item #2 above	2/5/2020	2/28/2020	PCG
2	Finalized all Focus Group Protocols	2/5/2020	2/28/2020	PCG
3	Scheduled all Focus Groups for week of March 2	2/10/2020	2/28/2020	PCG
Overdue Tasks				
Tasks Starting Next Week / Continuations				
1	Conduct on-site Stakeholder Interviews	3/2/2020	3/6/2020	PCG
Major Ongoing Tasks				
1	Review of data and research	1/21/2020	Ongoing	PCG
Tasks Four Week Horizon				
1	Draft Phase I Report	3/9/2020	4/1/2020	PCG

Deliverables Status

#	Deliverable	Status
1.	Phase I Report	On schedule for April 1 delivery
2.		
3.		