

APPROVED

MAY 08 2020

BY GOVERNOR

State of Maine  
Executive Department  
FINANCIAL ORDER



*OK  
9/20  
5/18/20*

ORDERED,

That the State Controller increase allotment in account 043-18A-0080-05, Real Property Lease Internal Service Fund Account, by \$1,622,049 in the All Other line category for the purpose of funding increased lease expenditures related to the new Department of Health and Human Services (DHHS) building and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order increases allotment in this account in the All Other line category in order to cover the increased leased costs associated with the new DHHS building. Historically the DHHS Main Office was in a state-owned facility and did not affect this account. This building's leased costs are estimated to be over \$2,500,000 this fiscal year. As leased expenditures are billed to the corresponding agencies, the increased expenditures will be fully reimbursed by DHHS. Failure to allot these funds will result in the inability to meet all lease obligation this fiscal year.

*See attached email*

*Signature of Department Head*

KIRSTEN LC FIGUEROA, COMMISSIONER

*Name and Title*

FOR BUREAU OF THE BUDGET USE ONLY

*Beth L. Ashcroft*

*Signature of State Budget Officer*

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: ALBERT GORNEAU

Agency Phone: (207) 624-7385

ADM00-0049

30 Day  
Wait

APPROVED

MAY 08 2020

State of Maine  
Executive Department  
FINANCIAL ORDER



OK  
5/12/20

BY GOVERNOR  
ORDERED,

That the State Controller increase the allotment in account 014-18F-0263-01, County Tax Reimbursement, by \$343,708 in the All Other line category for the purpose of allotting a portion of the unencumbered balance forward to fund excise tax reimbursements to the counties and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order allots a portion of the unencumbered balance forward in this account to fund excise tax reimbursements to the counties. Maine Revenue Services collects excise taxes for the counties and makes reimbursement payments to the counties on a quarterly basis. This financial order will provide sufficient allotment to meet the projected payments in the fourth quarter. Failure to allot these funds will result in the inability to provide tax reimbursement payments to the counties.

See attached email

Signature of Department Head

KIRSTEN LC FIGUEROA, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Beth L. Ashcroft

Signature of State Budget Officer

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: ALBERT GORNEAU

Agency Phone: (207) 624-7385

ADM00-0050

30 Day  
Wait

APPROVED

MAY 08 2020

BY GOVERNOR  
ORDERED,

State of Maine  
Executive Department  
FINANCIAL ORDER



*OK  
5/8/20*

That the State Controller increase allotment in account 067-18L-0023-02, Lottery Operations - Cost of Goods Sold, by \$3,445,639 in the All Other line category for the purpose of providing for higher than anticipated prize expenses; and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

Higher than budgeted sales of lottery tickets are resulting in increased General Fund revenue this fiscal year, causing a corresponding increase in prize expenses. This financial order provides sufficient allotment in the Lottery Operations - Cost of Goods Sold account to fund prize expenses for the remainder of the fiscal year.

*See attached email*

\_\_\_\_\_  
*Signature of Department Head*

KIRSTEN LC FIGUEROA, COMMISSIONER

\_\_\_\_\_  
*Name and Title*

FOR BUREAU OF THE BUDGET USE ONLY

*Becca L. Ashcroft*

\_\_\_\_\_  
*Signature of State Budget Officer*

**Policy Area:** 00 - Governmental Support and Operations

**Umbrella:** ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

**Agency Contact:** TERRANCE MEEHAN

**Agency Phone:** (207) 624-7346

ADM00-0052

*30 Day  
Wait*

APPROVED

MAY 08 2020

BY GOVERNOR  
ORDERED,

State of Maine  
Executive Department  
FINANCIAL ORDER



OK  
for  
5/18/20

That the State Controller transfer \$383 from the All Other line category in account 010-18F-0907-01, Tax Reimbursement - Waste Facility, to the All Other line category in account 010-18F-Z065-01, Mandate Business Equipment Tax Exemption (BETE) - Reimburse Municipalities; and,

Be it further ordered,

that the State Controller increase the allotment in account 010-18F-Z065-01 by \$383 in the All Other line category, and decrease the allotment in account 010-18F-0907-01 by \$383 in the All Other line category for the purpose of reimbursing municipalities; and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order increases allotment in the All Other line category in the Mandate BETE - Reimburse Municipalities account and decreases allotment in the All Other line category in the Tax Reimbursement - Waste Facility account to fund all required municipality reimbursements. The Mandate BETE - Reimburse Municipalities account reimburses municipalities for state mandated costs related to the implementation of the Business Equipment Tax Exemption. Failure to allot these funds will prevent the state from meeting the legislative required reimbursements. These funds are no longer required in the Tax Reimbursement - Waste Facility account as the reimbursements came in lower than originally projected.

See attached email

Signature of Department Head

KIRSTEN LC FIGUEROA, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Beth L. Ashcroft

Signature of State Budget Officer

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: ALBERT GORNEAU

Agency Phone: (207) 624-7385

ADM00-0057

30 Day  
Wait

APPROVED

MAY 08 2020

BY GOVERNOR

State of Maine  
Executive Department  
FINANCIAL ORDER



*over  
5/8/20*

**ORDERED,**

That the State Controller increase allotment in account 010-01A-Z232-53, Division of Forest Protection by \$59,802 in the All Other line category and by \$190,198 in the Capital Expenditures line category for the purpose of supplementing current year operating expenses; and,

Be it ordered that,  
the State Controller transfer \$190,198 in the Capital Expenditures line category to the All Other line category within account 010-01A-Z232-53, Division of Forest Protection; and,

Be it further ordered,  
that the State Controller increase the allotment by \$190,198 in the All Other line category and decrease the allotment by \$190,198 in the Capital Expenditures line category in the above account; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

**Statement of Fact**

This financial order allots a portion of the unencumbered balance forward to supplement current year general operational costs. Funding for this program is used to address critical preparedness needs and hazard mitigation, including increased mobilization readiness for the efficient suppression and prevention of wildfires on non-Federal forestlands and other non-Federal lands.

*Amanda Beal*

Signature of Department Head

AMANDA E. BEAL, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

*Beard P. Ashcraft*

Signature of State Budget Officer

Policy Area: 04 - Natural Resources Development and Protection

Umbrella: AGR00 - DEPARTMENT OF AGRICULTURE, CONSERVATION AND FORESTRY

Agency Contact: DEBI CUSICK

Agency Phone: (207) 287-7570

*WFW  
04/30/2020  
30-day wait*

AGR00-0032

APPROVED

MAY 08 2020

State of Maine  
Executive Department  
FINANCIAL ORDER

BY GOVERNOR



*OK 5/8/20*

ORDERED,

That the State Controller transfer \$35,000 from the All Other line category to the Capital Expenditures line category within account 010-01A-0393-01, Bureau of Agriculture for the purpose of purchasing a manual mass comparator; and,

Be it further ordered,  
that the State Controller increase the allotment in account 010-01A-0393-01, Bureau of Agriculture, by \$35,000 in the Capital Expenditures line category, and decrease the allotment in account 010-01A-0393-01, Bureau of Agriculture, by \$35,000 in the All Other line category for the purpose of purchasing a manual mass comparator; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order transfers allotment from All Other to the Capital Expenditures line category to purchase a mass comparator in the Bureau of Agriculture. The Maine Metrology Lab performs advanced Echelon II calibration services for several public and private sector clients. The mass comparator that needs to be replaced is over 20 years old, no longer functional and can not be repaired. Funds are no longer required in the All Other line category for the purpose for which they were originally intended because of lower general operating costs. Failure to allot these funds will have a detrimental impact on the department's ability to continue providing these tests to public and private sectors, and will require these clients to seek testing outside the State of Maine.

Signature of Department Head

RANDY CHARETTE, DEPUTY COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Signature of State Budget Officer

Policy Area: 04 - Natural Resources Development and Protection

Umbrella: AGR00 - DEPARTMENT OF AGRICULTURE, CONSERVATION AND FORESTRY

Agency Contact: DEBI CUSICK

Agency Phone: (207) 287-7570

AGR00-0036

30 Day  
Wait

APPROVED

MAY 08 2020

BY GOVERNOR

State of Maine  
Executive Department  
FINANCIAL ORDER



*OK  
Jan 5/8/20*

ORDERED,

That the State Controller authorize transfers and adjustments to allotment for the Department of Corrections in accordance with the line category breakdown of the attached work program forms for the fiscal year ending June 30, 2020 for the purpose of paying vendor obligations; and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order will enable the Department to transfer funding from those General Fund programs that would end the year with a surplus to those programs that would end the year with a deficit and enable the Department to close out the year with a zero balance in all programs. The Department of Corrections is running a surplus in All Other in some programs due to the establishment of program targets under baseline funding levels. This process resulted in some programs ending the year with savings while other programs ending with a deficit. The department has met with all program managers and confirmed that surplus funding is no longer needed for the purpose for which it was originally intended and is available for use by other programs.

*Karen Yeaton*  
\_\_\_\_\_  
Signature of Department Head

KAREN YEATON, ASSOCIATE COMMISSIONER

\_\_\_\_\_  
Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

*Beth L. Ashcroft*  
\_\_\_\_\_  
Signature of State Budget Officer

\_\_\_\_\_  
Signature of State Budget Officer

Policy Area: 06 - Justice and Protection

Umbrella: COS00 - DEPARTMENT OF CORRECTIONS

Agency Contact: T. Scott Ferguson

Agency Phone: (207) 287-4387

COS00-0012

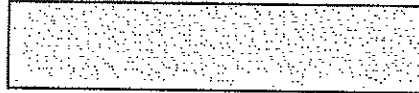
30 Day  
Wait

APPROVED

MAY 08 2020

BY GOVERNOR

State of Maine  
Executive Department  
FINANCIAL ORDER



aw  
5/8/20

ORDERED,

That the State Controller transfer \$26,519 from the All Other line category to the Capital Expenditures line category within account 010-10A-Z219-50, Riverview Psychiatric Center; and,

Be it further ordered,  
that the State Controller increase the allotment in account 010-10A-Z219-50, Riverview Psychiatric Center, by \$26,519 in the Capital Expenditures line category, and decrease the allotment in account 010-10A-Z219-50, Riverview Psychiatric Center, by \$26,519 in the All Other line category for the purpose of purchasing a key control cabinet system; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order transfers All Other to Capital Expenditures in order to purchase a key control cabinet system. This system includes a main cabinet with a touch screen that only allows access using a personal identification number (PIN), access card or biometrics. It also includes two cabinets in which staff pick up and return keys. This system ensures greater hospital security by decreasing the likelihood of keys being lost, misplaced or not being returned when an employee goes on leave. Funds are no longer needed in the All Other line category as overall operating costs have been reduced due to a decrease in clients.

See attached email

Signature of Department Head

BENJAMIN MANN, DEP. COMM. OF FINANCE

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Robert P. Cashcraft

Signature of State Budget Officer

Policy Area: 05 - Health and Human Services

Umbrella: HUM00 - DEPARTMENT OF HEALTH AND HUMAN SERVICES

Agency Contact: BENJAMIN MANN

Agency Phone: (207) 287-1921

HUM00-0108

30 day wait  
AC  
4/21/2020



APPROVED

2020

State of Maine  
Executive Department  
FINANCIAL ORDER



OK  
9/5/20

BY GOVERNOR  
ORDERED,

That the State Controller increase allotment in account 014-16A-0291-02, State Bureau of Identification, by \$212,942 in the All Other line category for the purpose of encumbering an equipment and technology contract and processing general operating invoices; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order allots a portion of the unencumbered balance forward in the State Bureau of Identification account for the purpose of encumbering an equipment and technology contract and processing general operating invoices. This contract is necessary for the maintenance for 36 Livescan devices deployed around the state to law enforcement agencies, jails and district courts. A LiveScan device is used by law enforcement to capture biometric information including fingerprints and photos of individuals arrested. The membership subscription to the Open Justice Broker Consortium provides the department with critical support from the nationwide consortium to create and manage new and existing web services and applications in Maine impacting several elements of the criminal justice system. Failure to allot these funds will result in the inability to proceed with these projects.

Signature of Department Head

Michael Sauchuck, Commissioner

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Signature of State Budget Officer

Policy Area: 06 - Justice and Protection

Umbrella: PUS00 - DEPARTMENT OF PUBLIC SAFETY

Agency Contact: Kevin Ready

Agency Phone: (207) 623-6742

PUS00-0042

30 Day  
Wait

APPROVED

MAY 08 2020

State of Maine  
Executive Department  
FINANCIAL ORDER

BY GOVERNOR  
ORDERED,



*OK  
9/5/20*

That the State Controller increase allotment in account 014-16A-0291-04, Reimbursement, by \$45,000 in the Capital Expenditures line category to fund a portion of a comparison microscope and a gas chromatograph; and,

Be it further ordered, that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order allots a portion of the unencumbered balance forward to provide the funding to complete the purchase a comparison microscope and a gas chromatograph for the State Police Crime Laboratory. A comparison microscope is the mainstay of forensic science allowing two objects or samples to be compared side by side. Gas chromatography is a common type of chromatography used in analytical chemistry for separating and analyzing compounds that can be vaporized without decomposition. The State Police operate Maine's only accredited forensic laboratory serving all of Maine's criminal justice system agencies and prosecutors. This equipment will be an integral component contributing to the success of the Crime Lab's mission. Failure to allot these funds will result in the inability to purchase the needed equipment.

Signature of Department Head

Michael Satschuck, Commissioner

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Signature of State Budget Officer

Policy Area: 06 - Justice and Protection

Umbrella: PUS00 - DEPARTMENT OF PUBLIC SAFETY

Agency Contact: Kevin Ready

Agency Phone: (207) 623-6742

PUS00-0044

30 Day  
Wait

APPROVED

MAY 08 2020

State of Maine  
Executive Department  
FINANCIAL ORDER

BY GOVERNOR  
ORDERED,



OK  
9/5/18/20

That the State Controller increase allotment in account 014-16A-Z073-01, Uniform Building Codes and Standards Fund, by \$35,000 in the All Other line category for the purpose of funding a licensure database migration; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order allots a portion of the unencumbered balance forward in the Uniform Building Codes and Standards Fund for the purpose of funding the migration of the current code enforcement licensure database from Microsoft Access to the Agency Licensing Management System (ALMS). This change will allow for improvements in licensee management as well as the addition of online licensure services, including, but not limited to license renewal, public access to licensure lookup and electronic update of contact information for licensee. These online features and the management features of the ALMS system will promote efficiencies in the agency as well as allowing greater access to the public. The code enforcement program provides licensure and training which helps to ensure safety for Maine citizens and visitors. Failure to approve this financial order will result in the inability to realize the efficiencies of the ALMS system and inability to pay for the migration activities.

 4-27-2020

Signature of Department Head

Michael Sauschuck, Commissioner

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY



Signature of State Budget Officer

Policy Area: 06 - Justice and Protection

Umbrella: PUS00 - DEPARTMENT OF PUBLIC SAFETY

Agency Contact: Kevin Ready

Agency Phone: (207) 623-6742

PUS00-0045

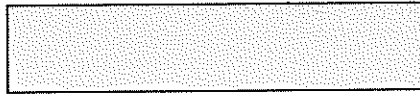
30 Day  
wait

APPROVED

MAY 08 2020

BY GOVERNOR  
ORDERED,

State of Maine  
Executive Department  
FINANCIAL ORDER



OK  
9m 5/8/20

That the State Controller transfer \$18,000 from the All Other line category to the Personal Services line category within account 060-18L-0015-11, Alcoholic Beverage - General Operations, for the purpose of funding a payroll shortfall; and,

Be it further ordered,

that the State Controller increase the allotment in account 060-18L-0015-11, Alcoholic Beverage - General Operations, by \$18,000 in the Personal Services line category, and decrease the allotment in account 060-18L-0015-11, Alcoholic Beverage - General Operations, by \$18,000 in the All Other line category for the purpose of funding a payroll shortfall; and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order increases allotment in the Alcoholic Beverage - General Operations account Personal Services line category and decreases allotment in the All Other line category to fund a payroll shortage caused by unfunded collective bargaining salary increases and accrued payroll and compensated absences for fiscal year 2019-20. Funds are no longer required in the All Other line category for the purpose for which they were originally intended due to lower than budgeted general operating expenses.

See attached email

Signature of Department Head

KIRSTEN LC FIGUEROA, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Bea L. Ashcroft

Signature of State Budget Officer

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: TERRANCE MEEHAN

Agency Phone: (207) 624-7346

ADM00-0047

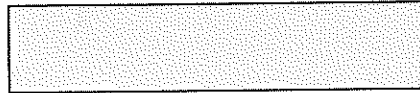
30 Day  
Wait

APPROVED

MAY 08 2020

BY GOVERNOR  
ORDERED,

State of Maine  
Executive Department  
FINANCIAL ORDER



OK  
Jm  
5/18/20

That the State Controller transfer \$117,000 from the All Other line category to the Personal Services line category within account 067-18L-0023-01, Lottery Administration, for the purpose of funding a payroll shortfall; and,

Be it further ordered,

that the State Controller increase the allotment in account 067-18L-0023-01, Lottery Administration, by \$117,000 in the Personal Services line category, and decrease the allotment in account 067-18L-0023-01, Lottery Administration, by \$117,000 in the All Other line category for the purpose of funding a payroll shortfall; and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order increases allotment in the Lottery Administration account Personal Services line category and decreases allotment in the All Other line category to fund a payroll shortage caused by unfunded collective bargaining salary increases, higher than budgeted overtime costs and accrued payroll and compensated absences for fiscal year 2019-20. Funds are no longer required in the All Other line category for the purpose for which they were originally intended due to lower than budgeted general operating expenses.

See attached email

Signature of Department Head

KIRSTEN LC FIGUEROA, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Beth L. Ashcroft

Signature of State Budget Officer

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: TERRANCE MEEHAN

Agency Phone: (207) 624-7346

ADM00-0048

30 Day  
Wait

APPROVED

MAY 08 2020

BY GOVERNOR  
ORDERED,

State of Maine  
Executive Department  
FINANCIAL ORDER



OK  
9/5/20

That that the State Controller increase allotment in account 041-18W-0802-02, Worker's Compensation-Return to Work, by \$217,696 in the Personal Services line category for the purpose of funding personal services; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order uses available resources in the Personal Services line category. The Back to Work Program has had higher than budgeted compensatory services administered this fiscal year resulting in higher payroll. Failure to allot these funds will result in not being able to utilize the Return to Work Program as intended as part of the work hardening process for our injured state employees. Further these positions are an extra set of hands for the line agencies that have a need and the job functions are appropriate for a work hardening rehabilitation situation.

See attached email

Signature of Department Head

KIRSTEN LC FIGUEROA, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Beth P. Ashcroft

Signature of State Budget Officer

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: RON LOOMAN

Agency Phone: (207) 624-7438

ADM00-0051

30 Day  
Wait

APPROVED

MAY 08 2020

BY GOVERNOR

State of Maine  
Executive Department  
FINANCIAL ORDER



OK  
5/19/20

**ORDERED,**

That the State Controller transfer \$96,120 from the Personal Services line category in account 010-18M-Z264-01, Adult Use Marijuana Regulatory Coordination Fund, to the Personal Services line category in account 010-18F-0056-01, Office of the State Controller; and,

Be it further ordered,

that the State Controller increase the allotment in account 010-18F-0056-01 by \$96,120 in the Personal Services line category, and decrease the allotment in account 010-18M-Z264-01 by \$96,120 in the Personal Services line category for the purpose of funding a Personal Services shortfall; and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

**Statement of Fact**

This financial order increases allotment in the Personal Services line category in the Office of the State Controller account and decreases allotment in the Personal Services line category in the Adult Use Marijuana Regulatory Coordination Fund account to fund a Personal Services shortfall. The shortfall was caused by unrealized attrition, required overtime and unfunded collective bargaining increases. Funds are no longer needed in the Adult Use Marijuana Regulatory Coordination Fund Personal Services line category due to salary savings from vacancies.

*See attached email*

*Signature of Department Head*

KIRSTEN LC FIGUEROA, COMMISSIONER

*Name and Title*

FOR BUREAU OF THE BUDGET USE ONLY

*Beth L. Ashcroft*

*Signature of State Budget Officer*

**Policy Area:** 00 - Governmental Support and Operations

**Umbrella:** ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

**Agency Contact:** ALBERT GORNEAU

**Agency Phone:** (207) 624-7385

ADM00-0053

30 Day  
wait

APPROVED

MAY 08 2020

BY GOVERNOR

ORDERED,

State of Maine  
Executive Department  
FINANCIAL ORDER



*OK  
9<sup>th</sup>  
5/8/20*

That the State Controller transfer \$49,910 from the Personal Services line category in account 010-18M-Z264-01, Adult Use Marijuana Regulatory Coordination Fund, to the Personal Services line category in account 010-18F-0718-01, Office of the Commissioner - DAFS; and,

Be it further ordered,

that the State Controller increase the allotment in account 010-18F-0718-01 by \$49,910 in the Personal Services line category, and decrease the allotment in account 010-18M-Z264-01 by \$49,910 in the Personal Services line category for the purpose of funding a Personal Services shortfall; and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order increases allotment in the Personal Services line category in the Office of the Commissioner - DAFS account and decreases allotment in the Personal Services line category in the Adult Use Marijuana Regulatory Coordination Fund account to fund a Personal Services shortfall. The shortfall was caused by unrealized attrition and unfunded collective bargaining increases. Funds are no longer needed in the Adult Use Marijuana Regulatory Coordination Fund Personal Services line category due to salary savings from vacancies.

*See attached email*

*Signature of Department Head*

KIRSTEN LC FIGUEROA, COMMISSIONER

*Name and Title*

FOR BUREAU OF THE BUDGET USE ONLY

*Robert P. Ashcroft*

*Signature of State Budget Officer*

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: ALBERT GORNEAU

Agency Phone: (207) 624-7385

ADM00-0054

*30 Day  
wait*



APPROVED

MAY 08 2020

BY GOVERNOR  
ORDERED,

State of Maine  
Executive Department  
FINANCIAL ORDER



OK  
9/18/20

That the State Controller transfer \$40,843 from the Personal Services line category in account 012-18A-0080-07, Building Operations, to the Personal Services line category in account 012-18F-0002-07, Taxation Revenue Collections; and,

Be it further ordered,

that the State Controller increase the allotment in account 012-18F-0002-07 by \$40,843 in the Personal Services line category, and decrease the allotment in account 012-18A-0080-07 by \$40,843 in the Personal Services line category for the purpose of funding a Personal Services shortfall; and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order increases allotment in the Personal Services line category in the Taxation Revenue Collections account and decreases allotment in the Personal Services line category in the Building Operations account to fund a Personal Services shortfall. The shortfall was caused by unrealized attrition and unfunded collective bargaining increases. Funds are no longer needed in the Building Operations Personal Services line category due to salary savings from vacancies.

See attached email

Signature of Department Head

KIRSTEN LC FIGUEROA, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Beth A. Ashcroft

Signature of State Budget Officer

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: ALBERT GORNEAU

Agency Phone: (207) 624-7385

ADM00-0055

30 Day  
Wait

APPROVED

MAY 08 2020

BY GOVERNOR  
ORDERED,

State of Maine  
Executive Department  
FINANCIAL ORDER



*OK  
gr  
5/8/20*

That the State Controller transfer \$4,287 from the Personal Services line category in account 012-18A-0080-07, Building Operations, to the Personal Services line category in account 012-18F-0055-01, Bureau of Budget; and,

Be it further ordered,

that the State Controller increase the allotment in account 012-18F-0055-01 by \$4,287 in the Personal Services line category, and decrease the allotment in account 012-18A-0080-07 by \$4,287 in the Personal Services line category for the purpose of funding a Personal Services shortfall; and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order increases allotment in the Personal Services line category in the Bureau of Budget account and decreases allotment in the Personal Services line category in the Building Operations account to fund a Personal Services shortfall. The shortfall was caused by unrealized attrition and unfunded collective bargaining increases. Funds are no longer needed in the Building Operations Personal Services line category due to salary savings from vacancies.

*See attached email*

\_\_\_\_\_  
*Signature of Department Head*

KIRSTEN LC FIGUEROA, COMMISSIONER

\_\_\_\_\_  
*Name and Title*

FOR BUREAU OF THE BUDGET USE ONLY

*Beck P. Ashcroft*

\_\_\_\_\_  
*Signature of State Budget Officer*

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: ALBERT GORNEAU

Agency Phone: (207) 624-7385

ADM00-0056

*30 Day  
Wait*

APPROVED

MAY 08 2020

BY GOVERNOR  
ORDERED,

State of Maine  
Executive Department  
FINANCIAL ORDER



*one  
9/5/8/20*

That the State Controller transfer \$1,191,939 from the Personal Services line category in account 010-03A-0032-01, Departmentwide - Corrections, to the Personal Services line category in account 010-03E-0857-01, Mountain View Correctional Facility and,

Be it further ordered,

that the State Controller increase the allotment in account 010-03E-0857-01, Mountain View Correctional Facility, by \$1,191,939 in the Personal Services line category, and decrease the allotment in account 010-03A-0032-01, Departmentwide-Corrections by \$1,191,939 in the Personal Services line category for the purpose of funding overtime costs, and

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

Public Law 2019, chapter 343, Part MM authorizes the Department of Corrections to transfer, by financial order, Personal Services, All Other, or Capital Expenditures funding between accounts within the same fund for the purpose of paying overtime expenses. The intent of this action is to enable the department to attain its objectives, while managing operations within available resources. Overtime for account 010-03E-0857-01, Mountain View Correctional Facility, has increased due to an increase in inmate population, opening of a new housing area, continuing training and staff shortages. Additional pressure on Personal Services has come from the COVID-19 pandemic resulting in a hazard pay stipend and increased overtime. The account needs additional allotment for the quarter to meet operational expenditures.

Signature of Department Head

KAREN YEATON, ASSOCIATE COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Signature of State Budget Officer

Policy Area: 06 - Justice and Protection

Umbrella: COS00 - DEPARTMENT OF CORRECTIONS

Agency Contact: T. Scott Ferguson

Agency Phone: (207) 287-4387

*Today used*

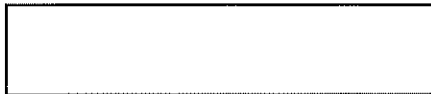
COS00-0013

APPROVED

MAY 08 2020

BY GOVERNOR  
ORDERED,

State of Maine  
Executive Department  
FINANCIAL ORDER



OK  
9/25/8/20

That the State Controller authorize transfers and adjustments to allotment between General Fund accounts in the Department of Corrections in accordance with the line category breakdown of the attached work program forms for the fiscal year ending June 30, 2020, for the purpose of meeting payrolls; and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order increases Personal Services allotment for the Department of Corrections, Community Corrections - Juvenile 010-03A-0892-01, Bolduc Correctional Facility 010-03B-Z155-01, Adult Community Corrections 010-03A-0124-01, Maine State Prison 010-03B-0144 01 and Maine Correctional Center 010-03C-0162-01 accounts and decrease the allotment in account Long Creek Youth Development Center 010-03F-0163-01 and Department of Corrections 010-03A-0141-01 to fund fourth quarter payroll expenditures and correct negative allotment in the second quarter. There are sufficient allotments in the account Long Creek Youth Development Center and Department of Corrections to meet their Personal Services obligations for the balance of the fiscal year.

Signature of Department Head

KAREN YEATON, ASSOCIATE COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Signature of State Budget Officer

Policy Area: 06 - Justice and Protection

Umbrella: COS00 - DEPARTMENT OF CORRECTIONS

Agency Contact: T. Scott Ferguson

Agency Phone: (207) 287-4387

COS00-0016

30 day wait

APPROVED

MAY 08 2020

BY GOVERNOR  
ORDERED,

State of Maine  
Executive Department  
FINANCIAL ORDER



OK  
5/12/20

That the State Controller increase allotment in account 014-15A-0918-10, Emergency Response by \$3,455 in the Personal Services line category and \$22,020 in the All Other line category for the purpose of allotting a portion of the unencumbered balance forward to fund projected shortfalls in both payroll and emergency preparedness operating expenditures; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order allots a portion of the unencumbered balance forward in account 014-15A-0918-10, Emergency Response. All Other projected shortfall is due to unbudgeted operating expenses for York County planning and preparedness activities. The Nuclear Regulatory Commission and the Federal Emergency Management Agency regulate emergency planning for radiological emergencies within the Ingestion Exposure Pathway Zone of the Seabrook Station in New Hampshire, which includes most towns in York County. Personal Services projected shortfall is due to unrealized attrition and unbudgeted cost of living increases. Failure to approve this financial order will have a detrimental impact on the ability of the department to fund payroll and emergency planning and preparedness obligations.

Young,  
Scott A

Digitally signed by  
Young, Scott A  
Date: 2020.04.29  
12:34:14 -04'00'

Signature of Department Head

Scott A. Young, Deputy Commissioner

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

*Bea P. Ashcraft*  
Signature of State Budget Officer

Policy Area: 06 - Justice and Protection

Umbrella: DEF00 - DEPARTMENT OF DEFENSE, VETERANS AND EMERGENCY MANAGEMENT

Agency Contact: Nelda Valentine

Agency Phone: (207) 430-5825

DEF00-0014

30 Day  
wait

State of Maine  
Executive Department  
FINANCIAL ORDER

APPROVED

MAY 08 2020

OK  
gr  
5/8/20

~~ORDERED~~  
BY GOVERNOR

That the State Controller increase allotment in account 014-15A-0214-10, Emergency Response Operations by \$44,565 in the Personal Services line category and \$1,025 in the All Other line category for the purpose of allotting a portion of unencumbered balance forward to fund a projected payroll shortfall; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This order allots a portion of the unencumbered balance forward in account 014-15A-0214-10, Emergency Response Operations in order to fund a projected shortfall in Personal Services and related sta-cap for the balance of fiscal year 2019-20. The projected shortfall is due to unrealized attrition, unbudgeted cost of living increases and overtime related to Covid-19 emergency response. Failure to approve this financial order will have a detrimental impact on the ability of the department to fund payroll obligations.

Young,  
Scott A

Digitally signed by  
Young, Scott A  
Date: 2020.04.23  
11:02:23 -04'00'

\_\_\_\_\_  
*Signature of Department Head*

Scott A. Young, Deputy Commissioner

\_\_\_\_\_  
*Name and Title*

FOR BUREAU OF THE BUDGET USE ONLY

\_\_\_\_\_  
*Beth L. Belicraft*

\_\_\_\_\_  
*Signature of State Budget Officer*

Policy Area: 06 - Justice and Protection

Umbrella: DEF00 - DEPARTMENT OF DEFENSE, VETERANS AND EMERGENCY MANAGEMENT

Agency Contact: Nelda Valentine

Agency Phone: (207) 430-5825

DEF00-0015

30 Day  
Wait

APPROVED

MAY 08 2020

State of Maine  
Executive Department  
FINANCIAL ORDER

BY GOVERNOR



*dm*  
*gr*  
5/13/20

ORDERED,

That the State Controller transfer \$19,832 from the Personal Services line category in account 010-19A-0069-01, Economic and Community Development Administration, to the Personal Services line category in account 010-19A-0674-45, International Commerce-DECD, for the purpose of funding a personal services shortfall; and,

Be it further ordered,  
that the State Controller decrease allotment in account 010-19A-0069-01, Economic and Community Development Administration, by \$19,832 in the Personal Services line category and increase allotment in account 010-19A-0674-45, International Commerce-DECD, by \$19,832 in the Personal Services line category; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order transfers Personal Services between accounts in the general fund within the Department of Economic and Community Development to fund payroll shortfalls that occurred as a result of increased attrition and collective bargaining increases. Funds in the Economic and Community Development Administration account are no longer required in the Personal Services line category for the purpose for which they were originally intended. This transfer will not cause an additional need in the Economic and Community Development Administration account in this fiscal year. Failure to approve this financial order will result in the inability to meet payroll obligations for the remainder of the fiscal year.

Signature of Department Head

DENISE GARLAND, DEPUTY COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Signature of State Budget Officer

Policy Area: 01 - Economic Development and Workforce Training

Umbrella: ECC00 - DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT

Agency Contact: RON LOOMAN

Agency Phone: (207) 624-7438

ECC00-0010

30 day wait  
AC  
4/30/2020

APPROVED

MAY 08 2020

State of Maine  
Executive Department  
FINANCIAL ORDER

BY GOVERNOR  
ORDERED,



*OK  
5/8/20*

That the State Controller transfer \$4,096 from the All Other line category to the Personal Services line category within account 014-19A-0590-14, Maine State Film Commission, for the purpose of funding a personal services shortfall; and,

Be it further ordered,  
that the State Controller increase the allotment in account 014-19A-0590-14, Maine State Film Commission, by \$4,096 in the Personal Services line category, and decrease the allotment in account 014-19A-0590-14, Maine State Film Commission, by \$4,096 in the All Other line category for the purpose of funding a personal services shortfall; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order transfers All Other to Personal Services in the Maine State Film Commission account to fund a Personal Services shortfall. The shortfall occurred due to collective bargaining increases and unrealized attrition. Funds are no longer required in the All Other line category for the purpose for which they were originally intended due to lower than budgeted general operating expenses. Failure to approve this financial order will result in the inability to meet payroll obligations for the remainder of the fiscal year.

*Denise Garland*  
\_\_\_\_\_  
*Signature of Department Head*

DENISE GARLAND, DEPUTY COMMISSIONER  
\_\_\_\_\_  
*Name and Title*

FOR BUREAU OF THE BUDGET USE ONLY

*Beth L. Ashcroft*  
\_\_\_\_\_  
*Signature of State Budget Officer*

Policy Area: 01 - Economic Development and Workforce Training

Umbrella: ECC00 - DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT

Agency Contact: RON LOOMAN

Agency Phone: (207) 624-7438

ECC00-0011

*30 day wait  
AC  
4/30/2020*



APPROVED

MAY 08 2020

ORDERED BY GOVERNOR

State of Maine  
Executive Department  
FINANCIAL ORDER



OK  
JW  
5/16/20

That the State Controller increase allotment in account 014-95A-Z100-01, Efficiency Maine Trust, by \$12,500 in the Personal Services line category for the purpose of funding all anticipated payroll expenditures; and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order increases allotment in this account in the Personal Services line category in order to fund all anticipated payroll expenditures. The Efficiency Maine Trust account covers all costs associated with state employees that work directly for the Efficiency Maine Trust. These expenditures are fully reimbursed by the trust directly. Failure to allot these funds will result in the inability to cover payroll in the fourth quarter.

Signature of Department Head

Michael Stoddard, Executive Director

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Signature of State Budget Officer

Policy Area: 07 - Business Licensing and Regulation

Umbrella: EFF00 - EFFICIENCY MAINE TRUST

Agency Contact: Michael Stoddard

Agency Phone: (207) 213-4150

EFF00-0001

30 Day  
Wait

**APPROVED**

MAY 08 2020

**BY GOVERNOR  
ORDERED,**

*State of Maine*  
*Executive Department*  
**FINANCIAL ORDER**



*OK  
5/8/20*

That the State Controller increase allotment in account 014-06A-0421-34, Beverage Container Enforcement Fund, by \$2,500 in the Personal Services line category for the purpose of meeting payroll obligations; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

**Statement of Fact**

This financial order allots a portion of the unencumbered balance forward to meet payroll obligations due to unrealized attrition and salary adjustments due to collective bargaining. Failure to approve this order will result in the inability to meet payroll obligations for fiscal year 2019-20.

*Signature of Department Head*

**GERALD D. REID, COMMISSIONER**

*Name and Title*

*FOR BUREAU OF THE BUDGET USE ONLY*

*Signature of State Budget Officer*

**Policy Area:** 04 - Natural Resources Development and Protection

**Umbrella:** ENV00 - DEPARTMENT OF ENVIRONMENTAL PROTECTION

**Agency Contact:** Kathryn Comeau

**Agency Phone:** (207) 624-6367

ENV00-0015

*30 Day  
Wait*

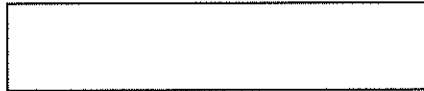
State of Maine

Executive Department

FINANCIAL ORDER

APPROVED

MAY 08 2020



OK  
9/20 5/8/20

BY GOVERNOR  
ORDERED,

That the State Controller adjust the work program in various General Fund accounts within the Department of Environmental Protection in the Personal Services line category in accordance with the attached forms; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order transfers Personal Services between accounts in the General Fund within the Department of Environmental Protection to fund payroll shortfalls that occurred as a result of unrealized attrition, unbudgeted pay increases, and unanticipated payroll costs. Funds in the Remediation and Waste Management Program and the Land Resources Program are no longer required in the Personal Services line category for the purpose for which they were originally intended. This transfer will not cause an additional need in either programs in this fiscal year. Failure to approve this order will result in the inability to meet payroll obligations for the remainder of the fiscal year.

Signature of Department Head

GERALD D. REID, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Signature of State Budget Officer

Policy Area: 04 - Natural Resources Development and Protection

Umbrella: ENV00 - DEPARTMENT OF ENVIRONMENTAL PROTECTION

Agency Contact: Kathryn Comeau

Agency Phone: (207) 624-6367

ENV00-0016

30 Day  
Wait