

INDEPENDENT REVIEW OF MAINE'S EARLY CHILDHOOD SPECIAL EDUCATION PROGRAMS

Project Status Report: July 18, 2020

Project Status

Overall Status this Period:	Green
Overall Status last Period:	Green
Schedule Status Notes:	<ul style="list-style-type: none"> Project schedule and timeline amended to reflect contract amendment changes
Change Request Status Notes:	<ul style="list-style-type: none"> Contract amendment approved to adjust schedule, delivery, and scope
Budget Status Notes (if project not fixed price):	<ul style="list-style-type: none"> Deliverable based/ Fixed Price. Project scope and budget amended to address identified risks

RAIDAC Under Review

#	Name	Status	Due Date	Responsible
Issues				
	None			
Risks				
1.	Potential resistance from provider community fully complete cost study.	Mitigation: Include key provider representatives in the review of cost tools and other input. Communicate regularly with larger provider group. Include Maine Leadership to assist in messaging to provider community.	Ongoing	PCG/Maine Leadership
2.	Potential availability of cost data on Part C and Part B-619.	Mitigation: Determine if any data is not available or partially available and determine workarounds.	Ongoing	PCG/Maine CDS/MaineCare

Key Accomplishments

#	Accomplishment	Responsible
1.	<ul style="list-style-type: none"> 14 Special Purpose Preschools have currently participated in cost report process, out of 21 eligible. 1,309 total children are served by the 21 programs, 875 served by participating programs. This equates to a +/- 1.91 confidence interval at a 95% level, which represents a high degree of certainty in the data. Data were also submitted for the 3 CDS preschool sites. 	PCG Team

#	Accomplishment	Responsible
	<ul style="list-style-type: none"> PCG staff conducting a quality review of the data submitted and are engaging with participating providers to ensure quality of data presented. 	
2.	<ul style="list-style-type: none"> MaineCare processed an internal data request as a result of meetings with PCG to determine the report parameters. MaineCare submitted the report to PCG and we are currently reviewing the data. 	PCG Team
3.	<ul style="list-style-type: none"> CDS staff provided highly important reports regarding ECETA (child care, Head Start) slots and service-level data at a child level. PCG is currently analyzing these data. 	CDS Team PCG Team
4.	<ul style="list-style-type: none"> PCG reviewed Pre-K data and submitted questions back to Department of Education for clarification. 	PCG Team
5.	<ul style="list-style-type: none"> Scheduled Advisory Committee meeting on 7/24/20 	PCG Team / ME Leadership

Project Schedule

#	Task Name	Start Date	Finish Date	Responsible
Task/s Finished Last month				
1	Provide technical assistance to CDS providers throughout survey period	6/9/2020	7/7/2020	PCG
Overdue Tasks				
	N/A			
Tasks Starting Next Week / Continuations				
1	Conduct data verification activities	7/22/2020	8/4/2020	PCG
2	Review cost reports and time surveys for internal consistency	7/22/2020	8/4/2020	PCG
3	Compare cost reports to submitted backup documentation	7/22/2020	8/4/2020	PCG
4	Communicate with providers via phone and/or email to finalize cost reports and time studies	7/22/2020	8/4/2020	PCG
Major Ongoing Tasks				
1	Review of data and research	1/21/2020	Ongoing	PCG
2	Follow up via phone and/or email providers with tardy submissions	7/8/2020	7/21/2020	PCG
Tasks Four Week Horizon				
1	Compile provider responses into database for analysis	8/5/2020	8/5/2020	PCG
2	Analyze costs corresponding to data collected	8/6/2020	8/19/2020	PCG
3	Analyze cost differences among providers with different attributes (e.g., size, location)	8/6/2020	8/19/2020	PCG
4	Analyze success rates/outcomes for providers' fiscal outcomes	8/6/2020	8/19/2020	PCG

Deliverables Status

#	Deliverable	Status
1.	Maine CDS Cost Study Report due 9/25/2020	On track
2.	Phase I report due date changed from 4/1/2020 to 10/1/2020	On track
3.	Phase II Report due 12/1/2020	On track
4.	Presentation of Phase II Report to Joint Standing Committee 1/13/2021	On track
5.	Final Draft of market analysis approach, cost report, and training/data collection schedule submitted	Complete
6.	Submit draft communication to client contact	Complete
7.	Draft training materials	Complete
8.	Notify Providers of Cost Study	Complete
9.	Distribute cost tools to providers	Complete
10.	Conduct Provider trainings on cost tools	Complete

Geographic Distribution of SPP Cost Study Participants

Aroostook
 Reach, York
 Reach, York
 Midcoast
 Two Rivers
 PEDS, First Step, Opportunities
 Midcoast, PEDS
 PEDS, First Step, Opportunities
 Two Rivers, Downeast
 First Step, York
 Downeast
 Two Rivers
 York
 PEDS, REACH, First Step, Opportunities, York