



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
OFFICE OF THE COMMISSIONER
22 STATE HOUSE STATION
AUGUSTA, MAINE 04333

JANET T. MILLS
GOVERNOR

AMANDA E. BEAL
COMMISSIONER

January 15, 2021

Senator James Dill, Chair,
Representative Margaret O'Neil, Chair
Joint Standing Committee on Agriculture Conservation and Forestry
100 State House Station
Augusta, ME 04333

Dear Senator Dill and Representative O'Neil,

In accordance with Title 12 MRS §1849, sub-§4, the Commissioner is required to submit to the jurisdictional committee a detailed proposed budget of expenditures from the Public Reserved Lands Management Fund, by January 15 of each odd year for the upcoming biennial budget. A detailed proposal is attached for your review.

Please consider that the attached proposal represents the Bureau's initiatives regarding allocation from the Fund for the upcoming biennium during a period of much uncertainty due to challenges in timber markets and other realities of the COVID-19 pandemic. Our team is carefully tracking revenue and expenditures on a regular basis and making any necessary reductions or adjustments accordingly.

The Department looks forward to discussing the budgetary initiatives in further detail.

Sincerely,

Amanda E. Beal

Amanda Beal
Commissioner
Department of Agriculture, Conservation, & Forestry

HARLOW BUILDING
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State of Maine
Budget & Financial Management System

Level: Account Summary

Budget Guideline Report

Account: 01401AZZ3922 PUBLIC RESERVED LANDS MANAGEMENT FUND
Fund: All Policy: All Unit: All Agency: All Program: ZZ39 Account: 01401AZZ3922

Object	2022-R01 Revised Baseline Budget FY 22	2022-R01 Part A Initiatives & Other FY	2022-R01 Original Budget FY 22	2022-R01 Revised Baseline Budget FY 23	2022-R01 Part A Initiatives & Other FY	2022-R01 Original Budget FY 23
Personal Services						
SALARIES AND WAGES	31 4,876	161,347	166,223	5,098	163,841	168,939
	32 2,212,333	(106,177)	2,106,156	2,250,056	(106,177)	2,143,879
	33 92,968		92,968	94,051		94,051
	36 59,843	645	60,488	62,263	648	62,911
	38 16,146		16,146	16,146		16,146
FRINGE BENEFITS	39 1,451,334	55,468	1,506,802	1,497,633	57,854	1,555,487
Personal Services TOTAL	3,837,500	111,283	3,948,783	3,925,247	116,166	4,041,413
All Other						
PROF. SERVICES, NOT BY STATE	40 923,160	10,880,000	11,803,160	923,160	10,880,000	11,803,160
PROF. SERVICES, BY STATE	41 38,961		38,961	38,961		38,961
TRAVEL EXPENSES, IN STATE	42 19,082		19,082	19,082		19,082
TRAVEL EXPENSES, OUT OF STATE	43 2,152		2,152	2,152		2,152
STATE VEHICLES OPERATION	44 5,000		5,000	5,000		5,000
UTILITY SERVICES	45 8,763		8,763	8,763		8,763
RENTS	46 380,604		380,604	380,604		380,604
REPAIRS	47 756,000		756,000	756,000		756,000
INSURANCE	48 7,285		7,285	7,285		7,285
GENERAL OPERATIONS	49 78,445		78,445	78,445		78,445
EMPLOYEE TRAINING	50 5,000		5,000	5,000		5,000
COMMODITIES - FOOD	51 4,148		4,148	4,148		4,148
COMMODITIES - FUEL	52 8,213		8,213	8,213		8,213
CLOTHING	54 11,000		11,000	11,000		11,000
EQUIPMENT AND TECHNOLOGY	55 22,898		22,898	22,898		22,898

State of Maine
Budget & Financial Management System

Level: Account Summary

Budget Guideline Report

Account: 01401AZ23922 PUBLIC RESERVED LANDS MANAGEMENT FUND

Fund: All Policy: All Unit: All Agency: All Program: Z239 Account: 01401AZ23922

Object	2022-R01 Revised Baseline Budget FY 22	2022-R01 Part A Initiatives & Other FY	2022-R01 Original Budget FY 22	2022-R01 Revised Baseline Budget FY 23	2022-R01 Part A Initiatives & Other FY	2022-R01 Original Budget FY 23
All Other						
OFFICE & OTHER SUPPLIES	55,000		55,000	55,000		55,000
HIGHWAY MATERIALS	20,000		20,000	20,000		20,000
GRANTS TO PUB AND PRIV ORGNS	190,345		190,345	190,345		190,345
TRANSFERS	212,887	525,339	738,226	212,887	525,574	738,461
All Other TOTAL	2,748,943	11,405,339	14,154,282	2,748,943	11,405,574	14,154,517
Capital Expenditures						
ASSET CONSTRUCTION		3,000,000	3,000,000		3,000,000	3,000,000
Capital Expenditures TOTAL	0	3,000,000	3,000,000	0	3,000,000	3,000,000
TOTAL	6,586,443	14,516,622	21,103,065	6,674,190	14,521,740	21,195,930

Changes - All Budget Items

Change Group: C Change Type: All Change Number: 305 Include: Yes One Time: Included

**Part A Initiatives &
Other FY 22**

**Part A Initiatives &
Other FY 23**

AGR00 DEPARTMENT OF AGRICULTURE, CONSERVATION AND FORESTRY

Change Package: C-A-305 Priority: Include: Yes

Description: Transfers and reallocates the cost of multiple positions from the Parks - General Operations program, General Fund, Federal Expenditures Fund and Other Special Revenue Funds, and the Land Management and Planning program, Other Special Revenue Funds to the Parks - General Operations program, General Fund, Federal Expenditures Fund and Other Special Revenue Funds, the Land Management and Planning program, Other Special Revenue Funds and the Off-Road Recreational Vehicle program, Other Special Revenue Funds to align work effort with the appropriate funding.

Justification: This initiative will align work effort with appropriate funding.

01001AZ22133 PARKS GENERAL OPERATIONS
Positions

006000	LEGISLATIVE COUNT	1.000	1.000
Total Positions		1.000	1.000

Appropriations and Allocations

Personal Services

100	Personal Services	(30,661)	(34,426)
Total Personal Services		(30,661)	(34,426)
Total Appropriations and Allocations		(30,661)	(34,426)

Expenditures

Personal Services

31	SALARIES AND WAGES	(101,324)	(103,143)
32	SALARIES AND WAGES	103,009	103,009
36	SALARIES AND WAGES	(624)	(627)
39	FRINGE BENEFITS	(31,722)	(33,665)
Total Personal Services		(30,661)	(34,426)
Total Expenditures		(30,661)	(34,426)

01301AZ22133 PARKS GENERAL OPERATIONS
Appropriations and Allocations

Personal Services

100	Personal Services	(33,979)	(34,235)
Total Personal Services		(33,979)	(34,235)

All Other

200	All Other	(1,630)	(1,643)
Total All Other		(1,630)	(1,643)
Total Appropriations and Allocations		(35,609)	(35,878)

Expenditures

Personal Services

31	SALARIES AND WAGES	(21,434)	(21,434)
36	SALARIES AND WAGES	(125)	(125)
39	FRINGE BENEFITS	(12,420)	(12,676)
Total Personal Services		(33,979)	(34,235)

Changes - All Budget Items

Change Group: C Change Type:All Change Number: 305 Include:Yes One Time:Included

		Part A Initiatives & Other FY 22	Part A Initiatives & Other FY 23
01301AZ22133 PARKS GENERAL OPERATIONS			
Expenditures			
All Other			
85	TRANSFERS	(1,630)	(1,643)
	Total All Other	(1,630)	(1,643)
	Total Expenditures	(35,609)	(35,878)
Dedicated Revenue			
22	FEDERAL	(40,706)	(41,014)
	Total Dedicated Revenue	(40,706)	(41,014)
Transfers			
29	NON REVENUE RECEIPTS	5,097	5,136
	Total Transfers	5,097	5,136
01401A040104 DEPARTMENTWIDE INDIRECT			
Transfers			
29	NON REVENUE RECEIPTS	4,600	5,164
	Total Transfers	4,600	5,164
01401AZ22133 PARKS GENERAL OPERATIONS FUND			
Appropriations and Allocations			
Personal Services			
100	Personal Services	(14,351)	(14,436)
	Total Personal Services	(14,351)	(14,436)
All Other			
200	All Other	(689)	(693)
	Total All Other	(689)	(693)
	Total Appropriations and Allocations	(15,040)	(15,129)
Expenditures			
Personal Services			
31	SALARIES AND WAGES	153	153
32	SALARIES AND WAGES	(9,503)	(9,503)
36	SALARIES AND WAGES	(62)	(62)
39	FRINGE BENEFITS	(4,939)	(5,024)
	Total Personal Services	(14,351)	(14,436)
All Other			
85	TRANSFERS	(689)	(693)
	Total All Other	(689)	(693)
	Total Expenditures	(15,040)	(15,129)

State of Maine
Budget & Financial Management System

Changes - All Budget Items

Change Group: C Change Type: All Change Number: 305 Include: Yes One Time: Included

		Part A Initiatives & Other FY 22	Part A Initiatives & Other FY 23
01401AZ22133 PARKS GENERAL OPERATIONS FUND			
Dedicated Revenue			
26	SERVICE CHARGES FOR CURR. SERV	(17,193)	(17,295)
Total Dedicated Revenue		(17,193)	(17,295)
Transfers			
29	NON REVENUE RECEIPTS	2,153	2,166
Total Transfers		2,153	2,166
01401AZ22481 SNOWMOBILE TRAIL FUND			
Appropriations and Allocations			
Personal Services			
100	Personal Services	9,685	9,744
Total Personal Services		9,685	9,744
Total Appropriations and Allocations		9,685	9,744
Expenditures			
Personal Services			
31	SALARIES AND WAGES	(103)	(103)
32	SALARIES AND WAGES	6,336	6,336
36	SALARIES AND WAGES	83	83
39	FRINGE BENEFITS	3,369	3,428
Total Personal Services		9,685	9,744
Total Expenditures		9,685	9,744
Dedicated Revenue			
26	SERVICE CHARGES FOR CURR. SERV	11,138	11,206
Total Dedicated Revenue		11,138	11,206
Transfers			
29	NON REVENUE RECEIPTS	(1,453)	(1,462)
Total Transfers		(1,453)	(1,462)
01401AZ22483 ATV RECREATION MANAGEMENT FUND			
Appropriations and Allocations			
Personal Services			
100	Personal Services	9,681	9,743
Total Personal Services		9,681	9,743
Total Appropriations and Allocations		9,681	9,743

State of Maine
Budget & Financial Management System

Changes - All Budget Items

Change Group: C Change Type: All Change Number: 305 Include: Yes One Time: Included

		Part A Initiatives & Other FY 22	Part A Initiatives & Other FY 23
01401AZ22483 ATV RECREATION MANAGEMENT FUND			
Expenditures			
Personal Services			
31	SALARIES AND WAGES	(102)	(102)
32	SALARIES AND WAGES	6,335	6,335
36	SALARIES AND WAGES	83	83
39	FRINGE BENEFITS	3,365	3,427
	Total Personal Services	9,681	9,743
	Total Expenditures	9,681	9,743
Dedicated Revenue			
26	SERVICE CHARGES FOR CURR. SERV	11,134	11,205
	Total Dedicated Revenue	11,134	11,205
Transfers			
29	NON REVENUE RECEIPTS	(1,453)	(1,462)
	Total Transfers	(1,453)	(1,462)
01401AZ23922 PUBLIC RESERVED LANDS MANAGEMENT FUND			
Positions			
006000	LEGISLATIVE COUNT	-1,000	-1,000
	Total Positions	-1,000	-1,000
Appropriations and Allocations			
Personal Services			
100	Personal Services	59,625	63,610
	Total Personal Services	59,625	63,610
All Other			
200	All Other	2,861	3,052
	Total All Other	2,861	3,052
	Total Appropriations and Allocations	62,486	66,662
Expenditures			
Personal Services			
31	SALARIES AND WAGES	122,810	124,629
32	SALARIES AND WAGES	(106,177)	(106,177)
36	SALARIES AND WAGES	645	648
39	FRINGE BENEFITS	42,347	44,510
	Total Personal Services	59,625	63,610

State of Maine
Budget & Financial Management System

Changes - All Budget Items

Change Group: C Change Type: All Change Number: 305 Include: Yes One Time: Included

		Part A Initiatives & Other FY 22	Part A Initiatives & Other FY 23
01401AZ23922 PUBLIC RESERVED LANDS MANAGEMENT FUND			
Expenditures			
All Other			
85	TRANSFERS	2,861	3,052
	Total All Other	2,861	3,052
	Total Expenditures	62,486	66,662
Dedicated Revenue			
26	SERVICE CHARGES FOR CURR. SERV	71,430	76,204
	Total Dedicated Revenue	71,430	76,204
Transfers			
29	NON REVENUE RECEIPTS	(8,944)	(9,542)
	Total Transfers	(8,944)	(9,542)

Changes - All Budget Items

Change Group: C Change Type: All Change Number: 326 Include: Yes One Time: Included

	Part A Initiatives & Other FY 22	Part A Initiatives & Other FY 23
AGR00 DEPARTMENT OF AGRICULTURE, CONSERVATION AND FORESTRY		
Change Package: C-A-326	Priority:	Include: Yes
Description: Provides funding for construction materials, improvements to bridges and roads through contract logging services and other improvements to recreational trails and sites used by the public.		
Justification: This initiative will establish baseline allocation for contract logging services that were being coded to Capital Expenditures. Proper accounting requires these contracts to be coded to All Other.		
01401A040104 DEPARTMENTWIDE INDIRECT Transfers		
29 NON REVENUE RECEIPTS	1,574,472	1,574,472
Total Transfers	1,574,472	1,574,472
01401AZ23922 PUBLIC RESERVED LANDS MANAGEMENT FUND Appropriations and Allocations		
All Other		
200 All Other	11,000,000	11,000,000
Total All Other	11,000,000	11,000,000
Total Appropriations and Allocations	11,000,000	11,000,000
Expenditures		
All Other		
40 PROF. SERVICES, NOT BY STATE	10,496,480	10,496,480
85 TRANSFERS	503,520	503,520
Total All Other	11,000,000	11,000,000
Total Expenditures	11,000,000	11,000,000
Dedicated Revenue		
28 SALES AND COMP LOSS OF PROP	12,574,472	12,574,472
Total Dedicated Revenue	12,574,472	12,574,472
Transfers		
29 NON REVENUE RECEIPTS	(1,574,472)	(1,574,472)
Total Transfers	(1,574,472)	(1,574,472)

Changes - All Budget Items

Change Group: C Change Type:All Change Number: 327 Include:Yes One Time:Included

		Part A Initiatives & Other FY 22	Part A Initiatives & Other FY 23
AGR00 DEPARTMENT OF AGRICULTURE, CONSERVATION AND FORESTRY			
Change Package: C-A-327		Priority:	Include: Yes
Description: Provides funding for capital construction materials, capital improvements to bridges and roads and other improvements to recreational trails and sites used by the public.			
Justification: This increase in capital will allow for the purchase of capital construction materials, improvements to bridges and structures on Public Lands needed to support approved timber harvesting operations, and maintenance of recreational trails and sites used by the public. The increase supports the Public Reserved Lands mission of maintaining multiple use and sustainable yield.			
01401A040104 DEPARTMENTWIDE INDIRECT Transfers			
29	NON REVENUE RECEIPTS	57,528	57,528
Total Transfers		57,528	57,528
01401AZ23922 PUBLIC RESERVED LANDS MANAGEMENT FUND Appropriations and Allocations			
All Other			
200	All Other	400,000	400,000
Total All Other		400,000	400,000
Capital Expenditures			
300	Capital Expenditures	3,000,000	3,000,000
Total Capital Expenditures		3,000,000	3,000,000
Total Appropriations and Allocations		3,400,000	3,400,000
Expenditures			
All Other			
40	PROF. SERVICES, NOT BY STATE	383,520	383,520
Total All Other		383,520	383,520
Capital Expenditures			
76	ASSET CONSTRUCTION	3,000,000	3,000,000
Total Capital Expenditures		3,000,000	3,000,000
All Other			
85	TRANSFERS	16,480	16,480
Total All Other		16,480	16,480
Total Expenditures		3,400,000	3,400,000
Dedicated Revenue			
28	SALES AND COMP LOSS OF PROP	3,457,528	3,457,528
Total Dedicated Revenue		3,457,528	3,457,528

Changes - All Budget Items

Change Group: C Change Type: All Change Number: 327 Include: Yes One Time: Included

		Part A Initiatives & Other FY 22	Part A Initiatives & Other FY 23
01401AZ23922	PUBLIC RESERVED LANDS MANAGEMENT FUND		
Transfers			
29	NON REVENUE RECEIPTS	(57,528)	(57,528)
Total Transfers		(57,528)	(57,528)

Changes - All Budget Items

Change Group: C Change Type: All Change Number: 328 Include: Yes One Time: Included

	Part A Initiatives & Other FY 22	Part A Initiatives & Other FY 23
AGR00 DEPARTMENT OF AGRICULTURE, CONSERVATION AND FORESTRY		
Change Package: C-A-328 Priority: Include: Yes		
Description: Provides funding for unrealized attrition and associated All Other costs.		
Justification: The department cannot do financial orders in this account. This will allow vacancies to be filled as needed.		
01401A040104 DEPARTMENTWIDE INDIRECT		
Transfers		
29 NON REVENUE RECEIPTS	7,749	7,884
Total Transfers	7,749	7,884
01401AZ23922 PUBLIC RESERVED LANDS MANAGEMENT FUND		
Appropriations and Allocations		
Personal Services		
100 Personal Services	51,658	52,556
Total Personal Services	51,658	52,556
All Other		
200 All Other	2,478	2,522
Total All Other	2,478	2,522
Total Appropriations and Allocations	54,136	55,078
Expenditures		
Personal Services		
31 SALARIES AND WAGES	38,537	39,212
39 FRINGE BENEFITS	13,121	13,344
Total Personal Services	51,658	52,556
All Other		
85 TRANSFERS	2,478	2,522
Total All Other	2,478	2,522
Total Expenditures	54,136	55,078
Dedicated Revenue		
26 SERVICE CHARGES FOR CURR. SERV	61,885	62,962
Total Dedicated Revenue	61,885	62,962
Transfers		
29 NON REVENUE RECEIPTS	(7,749)	(7,884)
Total Transfers	(7,749)	(7,884)