

State of Maine
Executive Department
FINANCIAL ORDER



*OK
9/21/22*

ORDERED,

That the State Budget Officer be authorized to establish in account 014-05A-Z077-56, Departmental Services, the following in accordance with Title 5, section 1583-A: two limited-period Public Service Executive III positions; and,

Be it further ordered, that the State Controller increase allotment by \$184,164 in the Personal Services line category in account 014-05A-Z077-56, Departmental Services to fund the positions; and,

Be it further ordered, that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2022", for which this shall be our sufficient warrant.

Statement of Fact

This financial order establishes two limited-period Public Service Executive III positions to begin on December 27, 2021 and end December 26, 2023. The number of legislated tasks, reports, boards, commissions, work groups, and interdepartmental initiatives requiring Commissioner's Office participation and leadership has grown significantly. The number of Federal requirements for state agencies has continued to increase at an unprecedented pace. Additional senior leadership positions are required with broad authority for daily decision making at the highest levels to support the increased workload of the Commissioner's Office. These positions will advise and consult with education stakeholders to address various education concerns, serve on committees, present testimony on legislation and provide direction and oversight to multiple program areas. This financial order will allot a portion of the unencumbered balance forward to fund the positions. Failure to approve this financial order will limit the department's ability to effectively complete legislated tasks and address education stakeholder concerns.

*2 other positions from budget
so cost neutral or
min med cost /
budget impact 0*

DocuSigned by:

7C42E98267714BF

Signature of Department Head

Daniel A. Chuhta, Deputy Commissioner

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Signature of State Budget Officer

Policy Area: 02 - Education

Umbrella: EDU00 - DEPARTMENT OF EDUCATION

Agency Contact: NICOLE DENIS

Agency Phone: (207) 530-2161

*NEW
12/06/21
30 day wait*

EDU00-0046

State of Maine
Executive Department
FINANCIAL ORDER



*over
1/13/22*

ORDERED,

That the State Budget Officer be authorized to establish in account 014-05A-Z077-56, Departmental Services, the following position in accordance with Title 5, section 1583-A: one limited-period Public Service Coordinator I; and,

Be it further ordered,
that the State Controller increase allotment by \$55,366 in the Personal Services line category in account 014-05A-Z077-56, Departmental Services; and,

Be it further ordered,
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2022", for which this shall be our sufficient warrant.

Statement of Fact

This financial order establishes one limited-period Public Service Coordinator I position that will begin on December 27, 2021 and end on December 26, 2023. It will assist the Chief of Operations with internal operating, support and administrative functions within the Department. It will be responsible for ensuring all hiring policies and procedures are adhered to; all functional job analysis forms are correct and appropriate; and organizational charts are up to date. This position is the primary planning resource for all departmentwide functions. The Operations team consists of a Chief of Operations, Director of Finance, Director of Procurement, Office Specialist and Receptionist. The Chief and the two directors have no administrative support. This position is needed to meet the high demand of resources needed for effectiveness and efficiency of the department's internal functions especially since the receipt of federal emergency relief funds. This financial order will allot a portion of the unencumbered balance forward to fund the position. Failure to approve this financial order will limit the department's ability to effectively provide support for department operations.

DocuSigned by:
[Signature]

7C42E09267714BF...
Signature of Department Head

Daniel A. Chuhta, Deputy Commissioner

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

[Signature]
Signature of State Budget Officer

Policy Area: 02 - Education

Umbrella: EDU00 - DEPARTMENT OF EDUCATION

Agency Contact: NICOLE DENIS

Agency Phone: (207) 530-2161

EDU00-0050

*NEW
12/08/21
30 day wait*