



January 27, 2022

The Honorable Troy D. Jackson  
President of the Senate  
3 State House Station  
Augusta, Maine 04333

The Honorable Ryan M. Fecteau  
Speaker of the House  
2 State House Station  
Augusta, Maine 04333

Dear President Jackson and Speaker Fecteau:

Pursuant to 5 M.R.S.A., Section 12023, please consider this the letter of transmittal for the required report from the Maine Technology Institute (MTI) due by February 1, 2022.

Please do not hesitate to contact me if you have any questions or need additional information.

Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brian Whitney", with a large, stylized flourish extending to the left.

Brian Whitney  
President

Enclosure



# Memo

**To:** Brian Whitney  
**From:** Greg Lee  
**Date:** January 4/2022  
**Re:** Report to the Legislature under Title 5, Chapter 379, Section 12023

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## Fiscal Year 2021

The Maine Technology Institute submits the following report related to its fiscal year ending June 30, 2021 (“the reporting period”), as required under the provisions of subsection 2 of the Maine Revised Statute referenced above.

- A. Procurements exceeding \$10,000 during the reporting period for which competitive procurement was waived under the policies adopted pursuant to section 12022, subsection 3, including procurements exceeding \$10,000 that were made under contracts previously entered into for which competitive procurement was not required – these include:

Allen Agency	\$ 11,849
American Association for the Advancement of Science	\$ 13,880
April Finkenhoefer	\$ 15,825
C & P Management Services, LLC	\$ 124,425
Elizabeth R. Butler	\$ 57,728
FAME	\$ 11,000
Innovative Natural Products Group	\$ 22,860
Janet Anne Knight	\$ 12,510
John D. Karp	\$ 17,159
Kelsey MacKinnon	\$ 14,123
Mainebiz	\$ 14,909
Matthew Hoffner	\$ 61,137
Pavan Enterprises LLC	\$ 26,213
Stanton W. Gavitt, Jr.	\$ 13,815
Transformative Knowledge Group	\$ 22,680
Village Capital	\$ 39,000

- B. A list of all persons to which the entity made contributions greater than \$1,000 in the reporting year and the total amount contributed to each –

Bioscience Association of Maine	\$ 5,000
City of Westbrook, Maine	\$ 2,500
Coalition of EPSCoR States	\$ 37,500
Coastal Enterprises	\$ 52,000
Economic Development Council of Maine	\$ 5,000

Environment & Energy Council of Maine	\$ 21,250
Foundation for a Strong Maine Economy	\$ 3,471
Greater Portland Council of Governments	\$ 20,000
Greenlight Maine Fund, Inc.	\$ 100,000
Lewiston Auburn Metro Chamber	\$ 5,000
Maine Aquaculture Association	\$ 20,000
Maine Center for Entrepreneurial Development	\$ 95,000
Maine Development Foundation	\$ 2,650
Maine Discovery Museum	\$ 15,900
Maine International Trade Center	\$ 10,000
Maine Mathematics & Science Alliance	\$ 5,000
Maine Outdoor Brands, Inc.	\$ 5,000
Maine Small Business Development Center	\$ 47,500
Maine Sustainable Agriculture Society	\$ 34,000
Mount Desert Island Biological Laboratory	\$ 10,000
NECEC Institute	\$ 3,750
Service Corps of Retired Executives	\$ 35,625
Startup Maine Inc.	\$ 8,500
State Science and Technology Institute	\$ 5,000
UMaine Alumni Association	\$ 5,000
University of Maine	\$ 47,000
UpStart Maine, Inc.	\$ 5,500

- C. A description of changes made in the preceding year to the written policies and procedures required by section 12022 or to the procedures used by the governing body to monitor compliance with those policies and procedures –

None – all required policies were adopted and implemented during Fiscal Year 2012