

State of Maine  
Executive Department  
FINANCIAL ORDER



SW  
SW 4/19/22

**ORDERED,**

That the State Budget Officer be authorized to continue in account 010-18H-0038-01, Human Resources, the following position in accordance with Title 5, section 1583-A: two Government Intern positions; and, Be it further ordered, that the State Controller transfer \$15,892 from the All Other line category to the Personal Services line category in this account for the purpose of funding the position; and, Be it further ordered, that the State Controller increase allotment by \$15,892 in the Personal Services line category and decrease allotment by \$15,892 in the All Other line category within this account; and, Be it further ordered, that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2023", for which this shall be our sufficient warrant.

**Statement of Fact**

This financial order continues two Government Intern positions in this account through August 19, 2022. One intern will support the communication needs of the Talent Management Division, with a particular focus on creation of social media content. The other intern will be involved in overall process improvements and rule revisions for the Bureau of Human Resources. These positions will be funded by a transfer from All Other. Funds are no longer required in All Other for the purpose they were originally intended because fewer professional services contracts will be needed than originally budgeted. Failure to allot these funds will result in the bureau not having ample resources to provide adequate human resource support for the state.

*Kirsten LC Figueroa*

Signature of Department Head

KIRSTEN LC FIGUEROA, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

*Beth L Ashcroft*

Signature of State Budget Officer

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

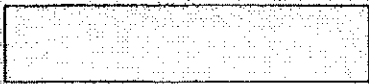
Agency Contact: ALBERT GORNEAU

Agency Phone: (207) 624-7385

ADM00-0003

30 Day  
wait

State of Maine  
Executive Department  
FINANCIAL ORDER



6W  
4/7/22

**ORDERED,**

That the State Budget Officer be authorized to continue in account 029-18K-0713-01, Financial and Personnel Services Fund, the following position in accordance with Title 5, section 1583-A: one Government Intern position; and,

Be it further ordered,

that the State Controller transfer \$7,946 from the All Other line category to the Personal Services line category in this account for the purpose of funding the position; and,

Be it further ordered,

that the State Controller increase allotment by \$7,946 in the Personal Services line category and decrease allotment by \$7,946 in the All Other line category within this account; and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2023", for which this shall be our sufficient warrant.

**Statement of Fact**

This financial order continues one Government Intern position in this account through August 19, 2022.

This Intern will assist with the creation of financial reports within DAFS analytics, metrics for Service Centers, and financial software application onboarding procedures. Tasks will be department wide and support all five Service Centers. This position will be funded by a transfer from All Other. Funds are no longer required in All Other for the purpose they were originally intended because fewer general operating expenditures will be needed than originally budgeted. Failure to allot these funds will result in the department not having ample resources to provide adequate support for the five Service Centers.

*Kirsten LC Figueroa*

Signature of Department Head

KIRSTEN LC FIGUEROA, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

*Beth L Ashcroft*

Signature of State Budget Officer

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: ALBERT GORNEAU

Agency Phone: (207) 624-7385

ADM00-0004

30 Day  
wait

**APPROVED**

APR 07 2022

State of Maine  
Executive Department  
FINANCIAL ORDER

**BY GOVERNOR**

02073F22

*OK  
9/22  
4/7/22*

**ORDERED,**

That the State Controller increase allotment in account 014-01A-0946-01, Animal Welfare Fund by \$300,000 in the All Other line category for the purpose of paying increased operating costs and related STA-CAP charges; and,

Be it further ordered, that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2022", for which this shall be our sufficient warrant.

**Statement of Fact**

This financial order allots a portion of the unencumbered balance forward for increased operating costs related to animal seizures, and to cover STA-CAP charges. In addition, the allotment is necessary to be prepared should additional emergency seizures be required so vendors can be paid in a timely manner. Failure to allot these funds will prohibit the department from paying operating costs related to animal seizures.

DocuSigned by:

*Randy Charette*

Signature of Department Head

RANDY CHARETTE, DEPUTY COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

*Beth L. Ashcroft*

Signature of State Budget Officer

Policy Area: 04 - Natural Resources Development and Protection

Umbrella: AGR00 - DEPARTMENT OF AGRICULTURE, CONSERVATION AND FORESTRY

Agency Contact: Debi Cusick

Agency Phone: (207) 287-7570

AGR00-0038

*30 Day  
wait*

**APPROVED**

APR 07 2022

**BY GOVERNOR  
ORDERED,**

*State of Maine*  
*Executive Department*  
**FINANCIAL ORDER**

**02074F22**

*BW*  
*9/24/22*

That the State Controller authorize transfers and adjustments to allotment for the Department of Corrections in accordance with the line category breakdown of the attached work program forms for the fiscal year ending June 30, 2022 for the purpose of paying vendor obligations; and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2022", for which this shall be our sufficient warrant.

**Statement of Fact**

This financial order will enable the Department to transfer funding from those General Fund programs that would end the year with a surplus to those programs that would end the year with a deficit and enable the Department to close out the year with a zero balance in all programs. The Department of Corrections is running a surplus in All Other in some programs due to the establishment of program targets under baseline funding levels. This process resulted in some programs ending the year with savings while other programs ending with a deficit. The department has met with all program managers and confirmed that surplus funding is no longer needed for the purpose for which it was originally intended and is available for use by other programs.




*Signature of Department Head*

**RYAN THORNELL, DEPUTY COMMISSIONER**

*Name and Title*

**FOR BUREAU OF THE BUDGET USE ONLY**



*Signature of State Budget Officer*

**Policy Area: 06 - Justice and Protection**

**Umbrella: CDS00 - DEPARTMENT OF CORRECTIONS**

**Agency Contact: E. Scott Ferguson**

**Agency Phone: (207) 287-4387**

**CDS00-0009**

**COPY**

*30 Day  
Wait*

**APPROVED**

APR 07 2022

*State of Maine*  
*Executive Department*  
**FINANCIAL ORDER**

**02075 F 22**

*OK [Signature] 4/7/22*

**BY GOVERNOR  
ORDERED,**

That the State Budget Officer be authorized to establish in account 013-15A-0214-30, Maine Emergency Management Agency, the following position in accordance with Title 5, section 1583-A: one limited-period Senior Planner position; and,

Be it further ordered,  
that the State Controller transfer \$8,414 from the All Other to the Personal Services line category in accounts 010-15A-0214-10, Maine Emergency Management Agency and 013-15A-0214-30, Maine Emergency Management Agency, respectively; and,

Be it further ordered,  
that the State Controller increase allotment in the Personal Services line category and decrease allotment in the All Other line category by \$8,414 in each of the above listed accounts; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2022", for which this shall be our sufficient warrant.

**Statement of Fact**

This financial order establishes one limited-period Senior Planner position in the Maine Emergency Management Agency (MEMA) for the period from April 26, 2022 through June 10, 2023. This position is funded 50% General Fund and 50% Federal Expenditures Fund and will be continued with another financial order for fiscal year 2022-23. The Senior Planner position will provide disaster state relations services to include mass care sheltering, feeding, and volunteer agency coordination during and after disaster events. The position will also oversee sheltering and feeding planning and preparedness guidance to County Emergency Managements Agency's and their respective communities. Funding for fiscal year 2021-22 is from a transfer from All Other in the General Fund, Maine Emergency Management Agency and Federal Expenditures Fund, Emergency Performance Grant. All Other funds are no longer needed as the Department of Defense, Veterans and Emergency Management will meet its operational needs within existing resources.

**Young,  
Scott A**

Digitally signed by  
Young, Scott A  
Date: 2022.03.11  
07:16:13 -05'00'

*Signature of Department Head*

Scott A. Young, Deputy Commissioner

*Name and Title*

**FOR BUREAU OF THE BUDGET USE ONLY**

*Beth L. Ashcroft*

*Signature of State Budget Officer*

Policy Area: 06 - Justice and Protection

Unit: DEF00 - DEPARTMENT OF DEFENSE, VETERANS AND EMERGENCY MANAGEMENT

Agency Contact: Nevada Valentine

Agency Phone: (207) 630-5825

DEF00-0015

*30 Day  
Warrant*

APPROVED

APR 07 2022

BY GOVERNOR

State of Maine  
Executive Department  
FINANCIAL ORDER

02076F22

SK  
gmm  
4/7/22

ORDERED,

That the State Controller increase allotment in account 014-19A-0069-05, Maine Economic Development Fund, by \$300,000 in the All Other line category for the purpose of funding a grant for economic development, and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2022", for which this shall be our sufficient warrant.

Statement of Fact

This financial order allots a portion of the unencumbered balance forward in the Maine Economic Development Fund. The Maine Economic Development Fund was established to assist with the implementation of the Statewide Strategic Plan. Maine was selected to participate in the Working Communities Challenge which is a multi-million dollar effort funded by the Federal Bank of Boston and national and local philanthropy to advance local collaborative efforts that build strong, healthy economies and communities in Maine's rural towns, regions and smaller cities. The funds represent Maine's matching funds that access the support of local teams working together to improve economic outcomes. Through a competitive process six cross-sector leadership teams were selected after completing a six-month design phase. This work relates directly to the 10-Year Statewide Strategic Plan. Failure to allot these funds will result in the agencies inability to meet goals set forth in the Statewide Strategic Plan.

*Denise Garland*

Signature of Department Head

DENISE GARLAND, DEPUTY COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

*Beth L. Ashcroft*

Signature of State Budget Officer

Policy Area: 01 - Economic Development and Workforce Training

Umbrella: ECC00 - DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT

Agency Contact: BON LOOMAN

Agency Phone: (207) 624-7438

30-Day Wait

ML

4/4/2022

State of Maine  
Executive Department  
FINANCIAL ORDER



AK  
9/22  
4/1/22

**ORDERED,**

That the State Budget Officer be authorized to continue in account 014-07H-0410-03, Public Advocate Regulatory Fund, the following position in accordance with Title 5, section 1583-A; one project Government Intern position; and

Be it Ordered,

that the State Controller increase allotment in account 014-07H-0410-03, Public Advocate Regulatory Fund, by \$7,946 in the Personal Services line category for the purpose of funding one project Government Intern position; and,

Be it further Ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2023," for which this shall be our sufficient warrant.

**Statement of Fact**

This financial order continues one project Government Intern position in the Office of the Public Advocate through August 19, 2022. This financial order allots a portion of the estimated unencumbered balance forward to fund the position from May 31, 2022 to August 19, 2022. This position was previously established by financial order in fiscal year 2021-2022. The intern will work closely with the office attorneys in representing utility customers before the Maine Public Utilities Commission. Failure to approve this order will have a detrimental impact on the department's ability to participate in the intern program.

*William S. Harwood*

Signature of Department Head

WILLIAM HARWOOD, PUBLIC ADVOCATE

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

*Beth L. Ashcroft*

Signature of State Budget Officer

Policy Area: 07 - Business Licensing and Regulation

Umbrella: EXP00 - PUBLIC ADVOCATE

Agency Contact: SHAREEN THOMPSON

Agency Phone: (207) 624-3687

EXP00-0001

30 Day  
wait

APPROVED

APR 07 2022

State of Maine  
Executive Department  
FINANCIAL ORDER

BY GOVERNOR

02077 F 22

OK  
gr  
4/7/22

ORDERED,

That the State Budget Officer be authorized to establish in account 014-07H-0410-03, Public Advocate Regulatory Fund, the following position in accordance with Title 5, section 1583-A: one project Government Intern position.

Statement of Fact

This financial order establishes one project Government Intern position in the Office of the Public Advocate beginning on May 31, 2022 and ending on August 19, 2022. The Intern will work closely with the office attorneys in representing utility customers before the Maine Public Utilities Commission. The position will be funded in fiscal year 2021-22 with salary savings from a vacant position. The position will be continued in fiscal year 2022-23 by allotting a portion of the estimated unencumbered balance forward.

*William B. Harwood*

Signature of Department Head

WILLIAM HARWOOD, PUBLIC ADVOCATE

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

*Beth L. Ashcroft*

Signature of State Budget Officer

Policy Area: 07 - Business Licensing and Regulation

Umbrella: EXP 00 - PUBLIC ADVOCATE

Agency Contact: KAREN THOMPSON

Agency Phone: (207) 624-3687

COPY

EXP 00-0003

30 Day  
wait



APPROVED

APR 07 2022

State of Maine  
Executive Department  
FINANCIAL ORDER

BY GOVERNOR

02078F22

17/1/22

ORDERED,

That the State Budget Officer be authorized to establish in account 014-10A-Z020-01, Office for Family Independence, the following positions in accordance with Title 5, section 1583-A: one limited-period Family Independence Program Manager position and one limited-period Eligibility Specialist position; and,

Be it further ordered, that the State Controller increase allotment in account 014-10A-Z020-01, Office for Family Independence, by \$32,048 in the Personal Services line category and by \$4,497 in the All Other line category for the purpose of funding the positions and related costs; and,

Be it further ordered, that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2022," for which this shall be our sufficient warrant.

Statement of Fact

This financial order allots additional revenue to provide funding for two limited-period positions to support the Office for Family Independence work by providing outreach, determining eligibility, and maintaining program integrity for the Supplemental Nutrition Assistance Program (SNAP). These two positions will help manage and support the newly created Pandemic-Electronic Benefit Transfer (P-EBT) Program and meet other needs of the SNAP team. These positions will start on April 24, 2022 and end on April 23, 2024. Funding is provided by the SNAP Pandemic-Electronic Benefit Transfer Admin grant and the SNAP Process and Technology Improvement grant. Failure to allot these funds will limit the quality of services delivered to SNAP and SNAP P-EBT participants.

*reconciling + correcting, providing program integrity*

See Attached Email

Signature of Department Head

BENJAMIN MANN, DEP. COMM. OF FINANCE

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Beth L Ashcroft

Signature of State Budget Officer

Policy Area: 05 - Health and Human Services

Work Unit: HUM00 - DEPARTMENT OF HEALTH AND HUMAN SERVICES

Agency Contact: BENJAMIN MANN

Agency Phone: (207) 287-1921

30 Day wait  
AC  
3/31/22

HUM00-0142

APPROVED

APR 07 2022

State of Maine  
Executive Department  
FINANCIAL ORDER

02079F22

*OK  
4/11/22*

BY GOVERNOR  
ORDERED,

That the State Controller transfer \$195,884 from the All Other line category to the Capital Expenditures line category within account 010-10A-0143-01, Maine Center for Disease Control and Prevention, for the purpose of purchasing a GERSTEL MultiPurpose Sampler Robotic Pro; and,

Be it further ordered,  
that the State Controller increase the allotment in account 010-10A-0143-01, Maine Center for Disease Control and Prevention, by \$195,884 in the Capital Expenditures line category, and decrease the allotment in account 010-10A-0143-01, Maine Center for Disease Control and Prevention, by \$195,884 in the All Other line category for the purpose of funding this piece of equipment; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2022," for which this shall be our sufficient warrant.

Statement of Fact

This financial order provides allotment in the Capital Expenditures line category for the purchase of a GERSTEL MultiPurpose Sampler Robotic Pro with the required upgrades to test for cyanide, lewisite, volatile organic compounds, and tetramine in body fluids. This instrument will replace a piece of equipment which is no longer operational and two other pieces of equipment which will not be serviceable in the near future. Without the new instrument, the laboratory will no longer meet the Laboratory Response Network for Chemical Threats certification requirements and jeopardize future federal funding. Funds are no longer required in the All Other line category due to decreased supplies expenditures within the Maine Health and Environmental Testing Laboratory (HETL). The reduction in the All Other line category will not cause a shortfall in the account as HETL expenditures have been lower than anticipated.

*See Attached Email*

*Signature of Department Head*

BENJAMIN MANN, DEP. COMM. OF FINANCE

*Name and Title*

FOR BUREAU OF THE BUDGET USE ONLY

*Beth L. Ashcroft*

*Signature of State Budget Officer*

Policy Area: 05 - Health and Human Services

Umbrella: HUM00 - DEPARTMENT OF HEALTH AND HUMAN SERVICES

Agency Contact: BENJAMIN MANN

Agency Phone: (207) 287-1921

*30 Day wait  
AC  
3/30/22*

**COPY**

HUM00-0150

**APPROVED**

APR 07 2022

State of Maine  
Executive Department  
FINANCIAL ORDER

**BY GOVERNOR**

02080F22

*ok  
apr 17/22*

**ORDERED,**

That the State Controller transfer \$5,000 from the All Other line category to the Capital Expenditures line category within account 014-09A-0559-01, ATV Safety & Education, for the purpose of funding a portion of the cost of one all-terrain vehicle; and,

Be it further ordered,  
that the State Controller increase the allotment in account 014-09A-0559-01, ATV Safety & Education, by \$5,000 in the Capital Expenditures line category, and decrease the allotment in account 014-09A-0559-01, ATV Safety & Education, by \$5,000 in the All Other line category for the purpose of funding a portion of the cost of one all-terrain vehicle; and,

Be it further ordered,  
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2022", for which this shall be our sufficient warrant.

**Statement of Fact**

This financial order transfers All Other to Capital Expenditures within the Department of Inland Fisheries and Wildlife ATV Safety & Education account to be used to fund a portion of the cost of one all-terrain vehicle that will replace an older machine that has become unreliable and unsafe. These funds are no longer required in All Other for the purpose for which they were originally intended this fiscal year due to a reduction in grant awards. Failure to approve this financial order will result in the Warden Service using an older, higher mileage and less reliable all-terrain vehicle for law enforcement activities.

*Signature of Department Head*

JUDITH CAMUSO, COMMISSIONER

*Name and Title*

FOR BUREAU OF THE BUDGET USE ONLY

*Signature of State Budget Officer*

Policy Area: 04 - Natural Resources Development and Protection

Umbrella: IN-00 - DEPARTMENT OF INLAND FISHERIES AND WILDLIFE

Agency Contact: CORI DIONNE

Agency Phone: (207) 287-5223

IN 00 0030

30 Day  
wait

APPROVED

APR 07 2022

BY GOVERNOR

State of Maine  
Executive Department  
FINANCIAL ORDER

02081F22

*SKB*  
*4/7/22*

ORDERED,

That the State Controller increase allotment in account 014-09A-2276-01, ATV Enforcement Fund, by \$5,000 in the Capital Expenditures line category for the purpose of allotting a portion of the unencumbered balance forward to purchase a portion of one replacement all-terrain vehicle; and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2022", for which this shall be our sufficient warrant.

Statement of Fact

This financial order allots a portion of the unencumbered balance forward in order to purchase a portion of one replacement all-terrain vehicle that has become unreliable and unsafe. Failure to approve this financial order will result in the Maine Warden Service using an older, higher mileage and less reliable all-terrain vehicle for law enforcement activities.

*Judith Camuso*

Signature of Department Head

JUDITH CAMUSO, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

*Beth L. Ashcroft*

Signature of State Budget Officer

Policy Area: 04 - Natural Resources Development and Protection

Umbrella: INL00 - DEPARTMENT OF INLAND FISHERIES AND WILDLIFE

Agency Contact: CORI DIONNE

Agency Phone: (207) 287-5223

INL00-0031

30 DAY WAIT

*W.C.*

3/25/2022

**APPROVED**

APR 07 2022

**BY GOVERNOR**

*State of Maine*  
*Executive Department*  
**FINANCIAL ORDER**

**02082F22**

*OK  
4/7/22*

**ORDERED,**

That the State Controller transfer \$11,877 from the All Other line category to the Capital Expenditures line category within account 010-13A-Z154-01, Bureau of Public Health, for the purpose of purchasing equipment; and,

Be it further ordered, that the State Controller increase the allotment in account 010-13A-Z154-01, Bureau of Public Health, by \$11,877 in the Capital Expenditures line category, and decrease the allotment in account 010-13A-Z154-01, Bureau of Public Health, by \$11,877 in the All Other line category for the purpose of purchasing equipment; and,

Be it further ordered, that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2022", for which this shall be our sufficient warrant.

**Statement of Fact**

This financial order transfers All Other to Capital Expenditures to purchase an Epoch microplate spectrophotometer. This instrument is used to test various enzyme linked immunosorbent assay and protein phosphatase inhibition assay that are developed for quantification of biotoxins in samples, as well as used to determine protein amounts in sample extracts for microbiological testing. To assess DNA concentrations in microsamples, an optical density test on the sample is done with a microplate spectrophotometer in order to aliquot equitable sample across wells for replicant testing. The current plate reader has exceeded its life cycle. The reduction in the All Other line category will not cause a shortfall in the account as funds will be managed within existing resources.

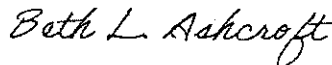


*Signature of Department Head*

**PATRICK KELIHER, COMMISSIONER**

*Name and Title*

**FOR BUREAU OF THE BUDGET USE ONLY**



*Signature of State Budget Officer*

**Policy Area: 04 - Natural Resources Development and Protection**

**Unit: MAR00 - DEPARTMENT OF MARINE RESOURCES**

**Agency Contact: Kathryn Comeau**

**Agency Phone: (207) 624-6367**

**COPY**

MAR00-0036

*30 Day  
wait*

APPROVED

APR 07 2022

State of Maine  
Executive Department

FINANCIAL ORDER

BY GOVERNOR

02083F22

*OK  
Jan 4/7/22*

ORDERED,

That the State Budget Officer be authorized to establish in account 014-90C-0183-01, Workers Compensation Board Admin Fund, the following position in accordance with Title 5, section 1583-A: one Government Intern position.

Statement of Fact

This financial order establishes one Worker Advocate Assistant Government Intern position from May 31, 2022 to August 19, 2022. The position will assist Workers' Compensation Board advocates and paralegals in the Portland Advocate Office with compiling and reviewing client medical records, client and witness interviews, mediation and formal hearing preparation, and may participate in mediations. The position will be funded by salary savings from a vacant position. Failure to approve this financial order will have a detrimental impact on worker advocate and paralegal services as the work performed by the intern would likely be contracted out at a higher cost.

*Jan Adams*

Signature of Department Head

JAN ADAMS, DEPUTY DIRECTOR BUS SERV

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

*Beth L. Ashcroft*

Signature of State Budget Officer

Policy Area: 07 - Business Licensing and Regulation

Umbrella: WOR00 - WORKERS' COMPENSATION BOARD

Agent: **COPY** KEN LOOMAN

Agency Phone: (207) 624-7438

WOR00-0062

30 Day  
Wait