



125th MAINE LEGISLATURE

FIRST REGULAR SESSION-2011

Legislative Document

No. 893

S.P. 281

In Senate, March 8, 2011

**An Act To Require an Employer To Provide Notification Regarding
the Employer's Personal Leave Policy to Employees**

Reference to the Committee on Labor, Commerce, Research and Economic Development suggested and ordered printed.

Joseph G. Carleton Jr.

JOSEPH G. CARLETON, JR.
Secretary of the Senate

Presented by Senator CRAVEN of Androscoggin.
Cosponsored by Representative LAJOIE of Lewiston and
Senators: JACKSON of Aroostook, PATRICK of Oxford.

1 **Be it enacted by the People of the State of Maine as follows:**

2 **Sec. 1. 26 MRSA §600** is enacted to read:

3 **§600. Terms of employment; notice**

4 **1. Accrued personal leave.** An employer shall provide notice to an employee
5 regarding whether the terms of employment include provisions for paid personal leave
6 and whether upon cessation of employment accrued personal leave has the same status as
7 wages earned. Notice required under this subsection may be accomplished by:

8 A. Including in an employee handbook the policy on personal leave; or

9 B. Posting, in a conspicuous common area in the place of employment, the policy on
10 personal leave.

11 **SUMMARY**

12 This bill requires that an employer provide notice to an employee regarding whether
13 the terms of employment include provisions for paid personal leave and whether upon
14 cessation of employment accrued personal leave has the same status as wages earned.
15 The notification may be accomplished by including in an employee handbook the policy
16 on personal leave or by posting the policy on personal leave in a conspicuous common
17 area in the place of employment.